

EDSYS

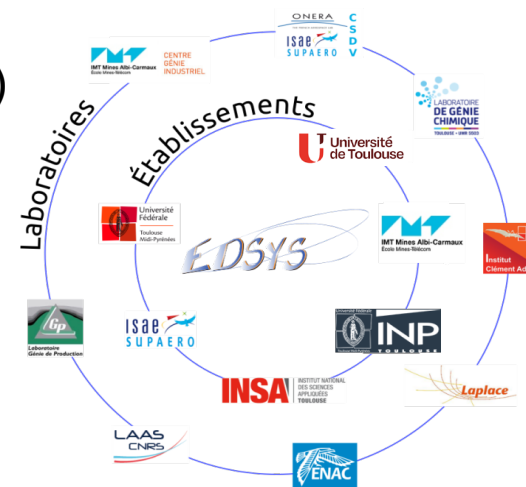
Ecole doctorale « Systèmes » / Doctoral School on « Systems »

<https://www.adum.fr/as/ed/edsys>

Information about **YOUR** Doctoral School

EDSYS Team:

Rob VINGERHOEDS (Head)
 Agnan de BONNEVAL (Deputy Head)
 Maylis FOURNIER (Secretary)
 Caroline CHANEL
 Jean-Charles CHAUDEMAR
 Xavier DESFORGES
 Clément FOUCHER
 Stéphane NEGNY
 Célia PICARD



20/11/2025

Slides of the presentation available on the [EDSYS website](https://www.adum.fr/as/ed/edsys) ... soon

Objectives of this meeting



Objectives of this meeting

- ❑ To introduce you to the missions of a Doctoral School and elements of the context of your doctoral studies, in particular the rights and obligations of a PhD student throughout his or her thesis, and your important appointments during the thesis.

Objectives of this meeting

- ❑ To introduce you to the missions of a Doctoral School and elements of the context of your doctoral studies, in particular the rights and obligations of a PhD student throughout his or her thesis, and your important appointments during the thesis.
- ❑ Give you an overview of the international mobility aspect during the thesis, with, if possible, some presentations by doctoral students who have been mobile.

Objectives of this meeting

- ❑ To introduce you to the missions of a Doctoral School and elements of the context of your doctoral studies, in particular the rights and obligations of a PhD student throughout his or her thesis, and your important appointments during the thesis.
- ❑ Give you an overview of the international mobility aspect during the thesis, with, if possible, some presentations by doctoral students who have been mobile.
- ❑ Introduce you to the missions of the doctoral student representatives.

Objectives of this meeting

- ❑ To introduce you to the missions of a Doctoral School and elements of the context of your doctoral studies, in particular the rights and obligations of a PhD student throughout his or her thesis, and your important appointments during the thesis.
- ❑ Give you an overview of the international mobility aspect during the thesis, with, if possible, some presentations by doctoral students who have been mobile.
- ❑ Introduce you to the missions of the doctoral student representatives.
- ❑ Creating links between all the doctoral students

Agenda

1. A PhD...
2. Actors and environment of your thesis
3. New PhD students: your presentation in 2 minutes
4. EDSYS PhD Mobility grant: presentations mobility example
5. Presentation of the Doctoral School

----- *Break to discuss* -----

6. A PhD candidate: Rights and Duties?
7. Your ADUM profile
8. Key processes
9. Trainings
10. More information: EDSYS organization, **PhD students' representatives**, Useful Links



1. A PhD on the « Toulouse site »!

Université de Toulouse

4104 inscrits

1353 soutenances

Recherche

108

unités de recherche

International

989

doctorants étrangers

14

écoles
doctorales

8

établissements
universitaires

108

spécialités
doctorales

2109

encadrants
de thèse

1363

habilités à diriger
la recherche

249

cotutelles
(2024-2025)

24

bourses de mobilité
Erasmus+
attribuées

1. A PhD ... at the end, SKILLS ... beyond scientific





2. Actors and environment of your thesis



2. Actors and environment of your thesis



Phd candidate:

Ava JONES

John SMITH

Pierre DUPONT



2. Actors and environment of your thesis



Phd candidate:

Ava JONES

John SMITH

Pierre DUPONT

My supervisors
My lab:

Where I work



2. Actors and environment of your thesis



Phd candidate:

Ava JONES

John SMITH

Pierre DUPONT

My supervisors
My lab:

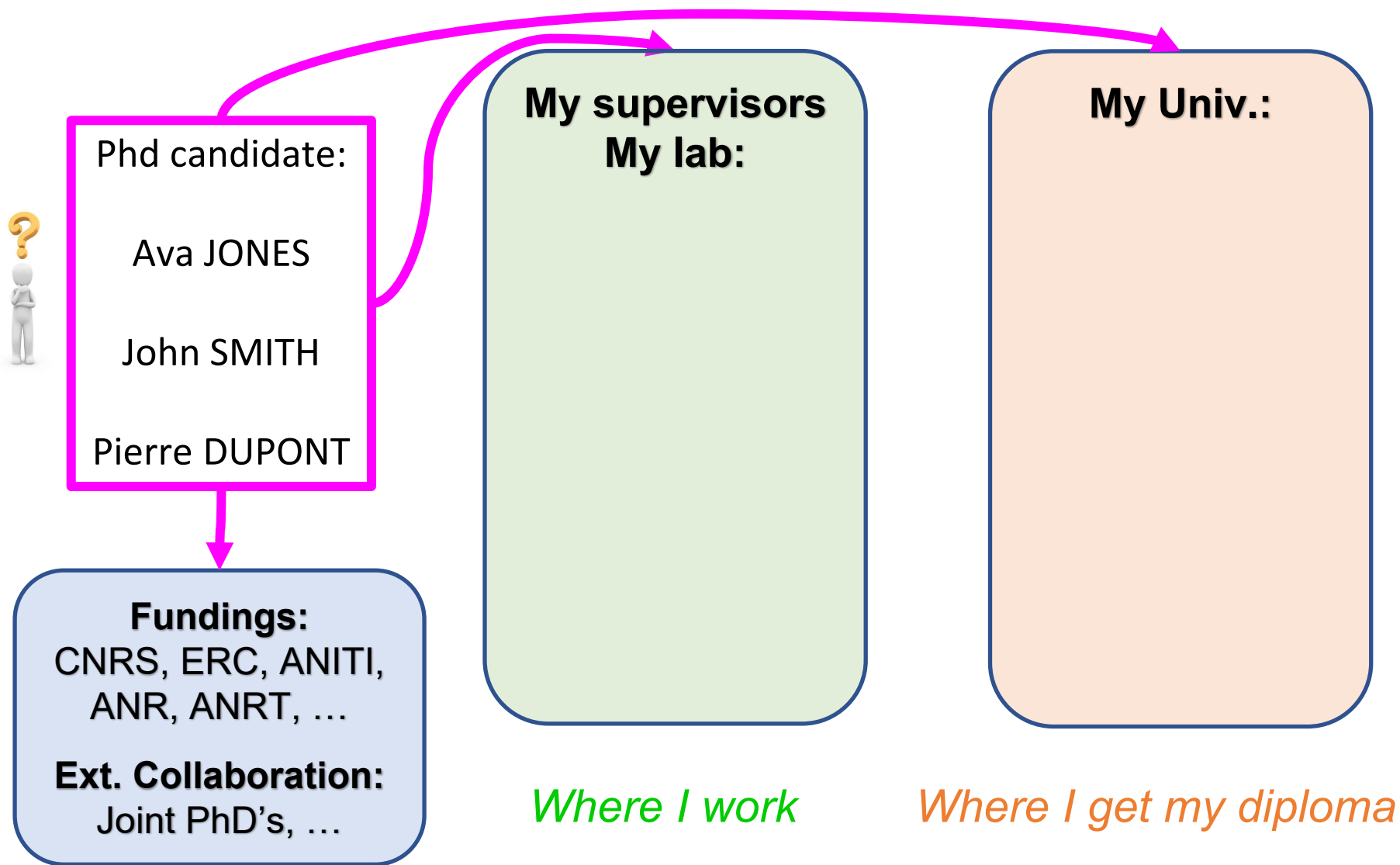
My Univ.:

Where I work

Where I get my diploma

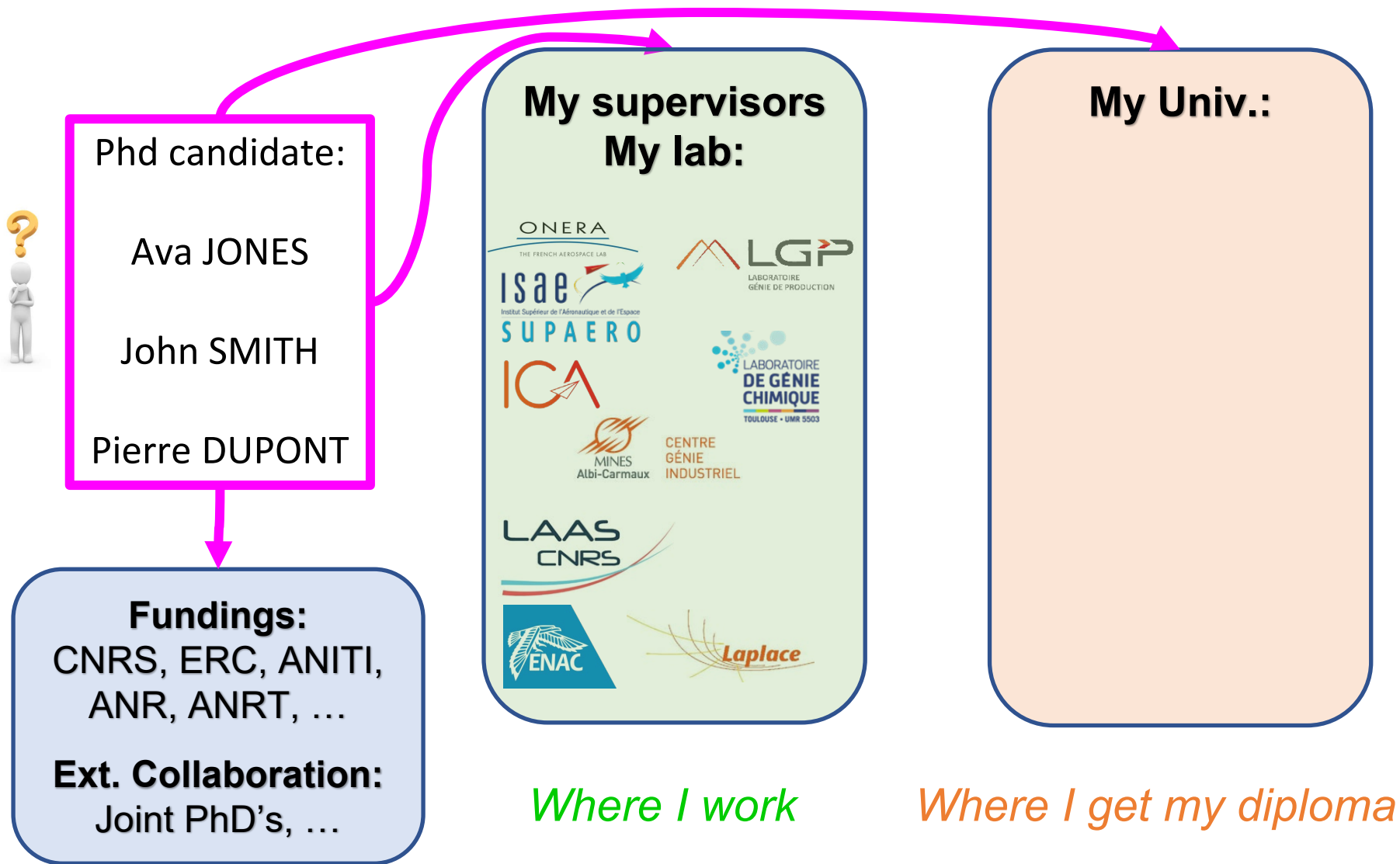


2. Actors and environment of your thesis



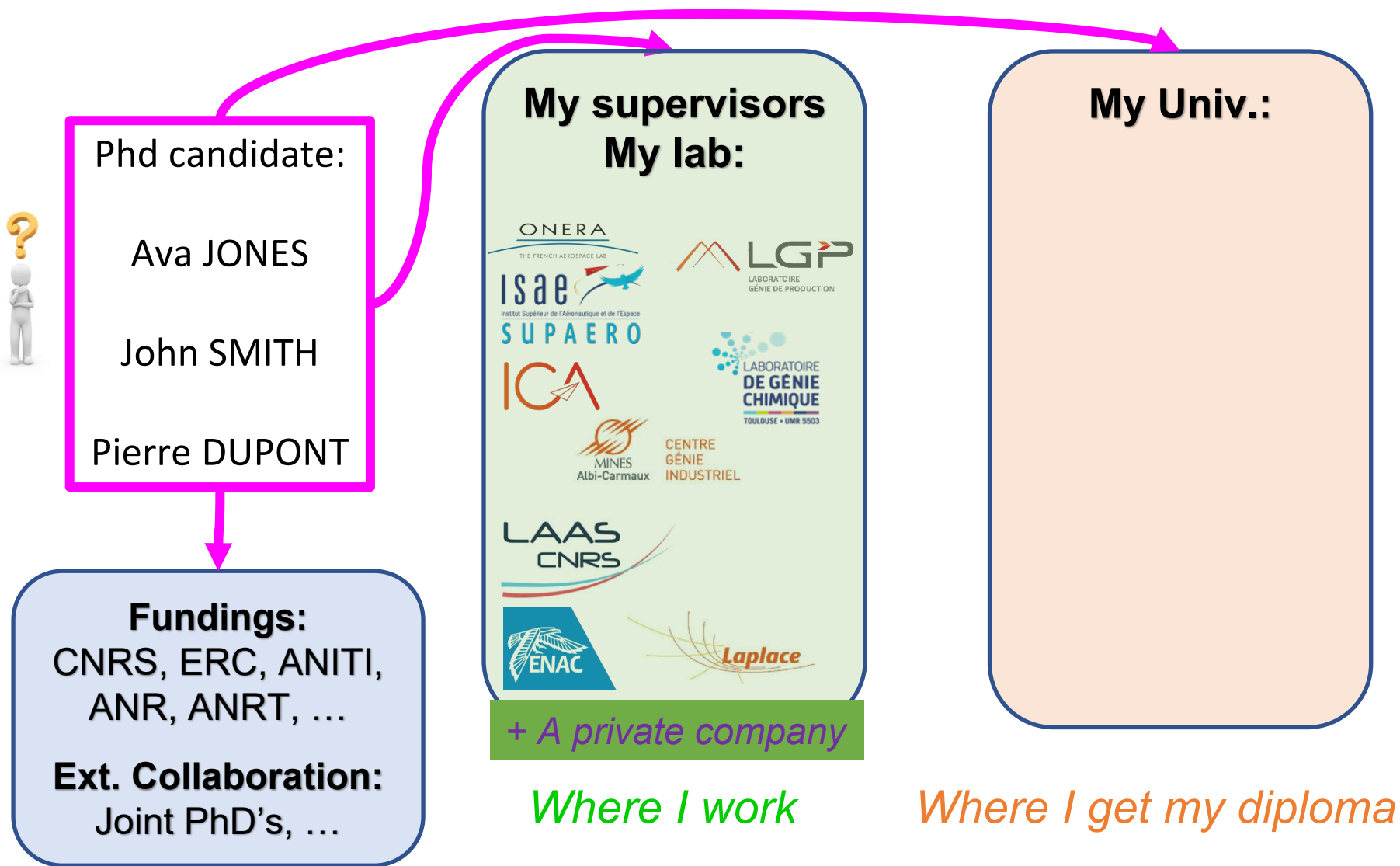


2. Actors and environment of your thesis



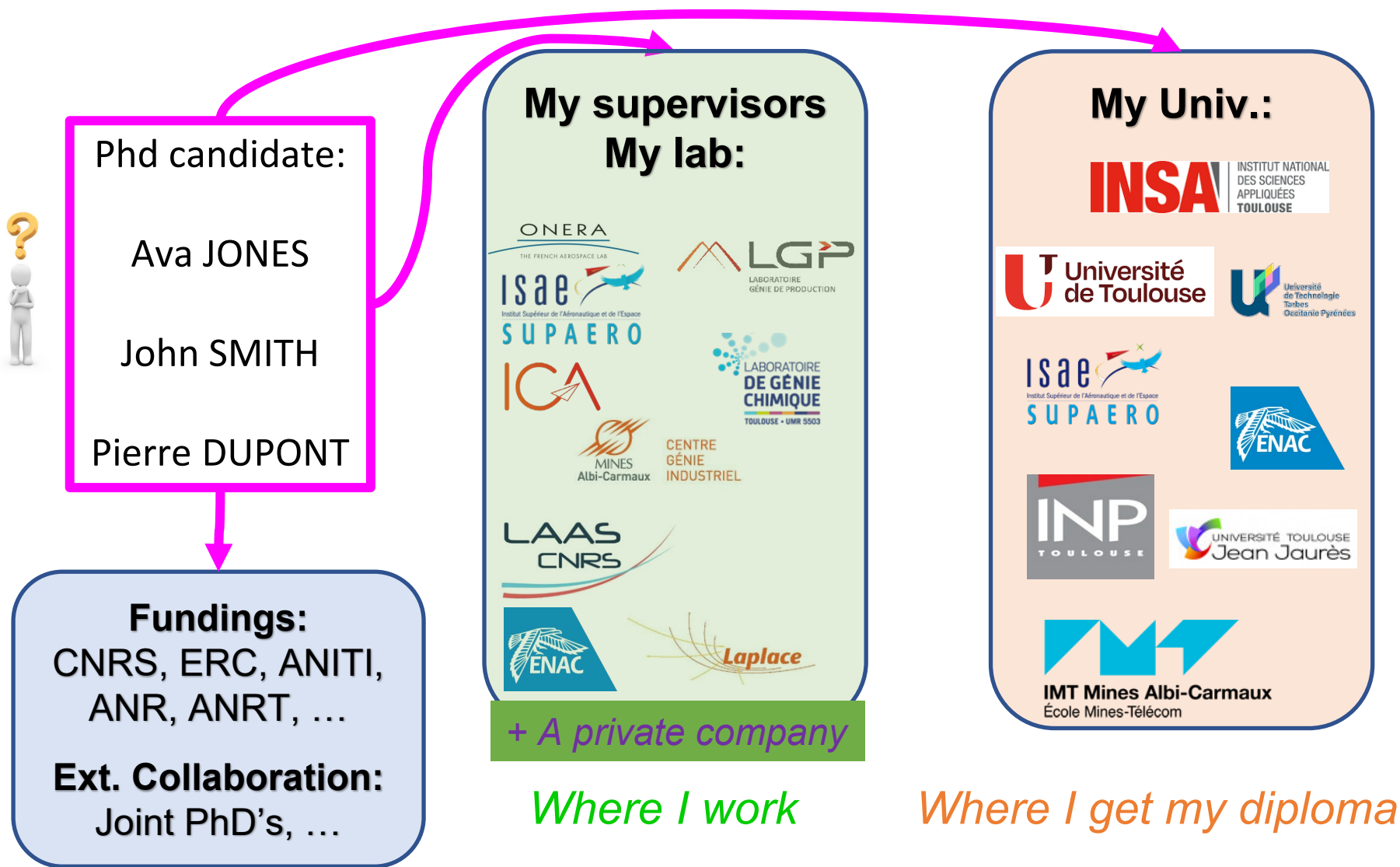


2. Actors and environment of your thesis

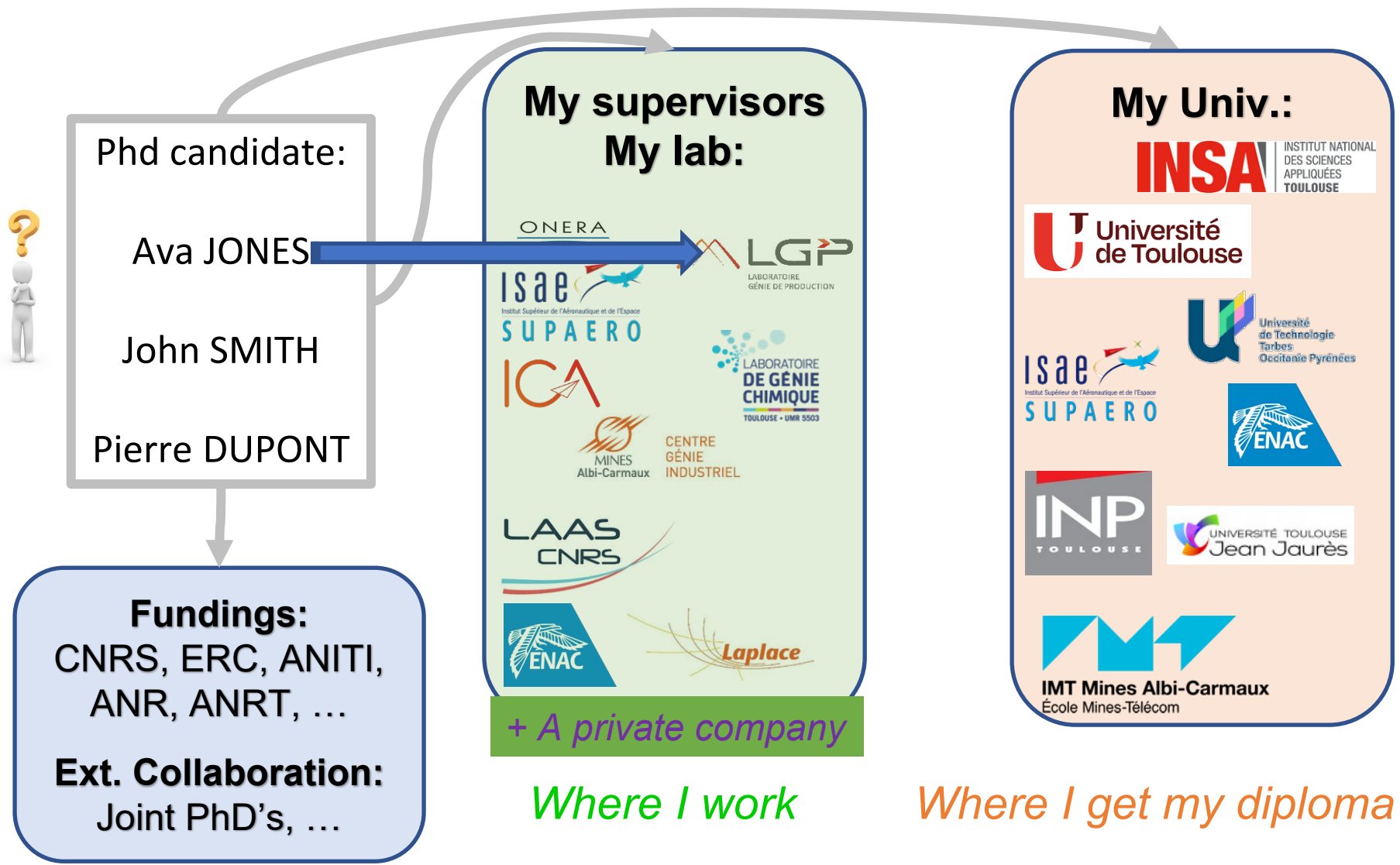




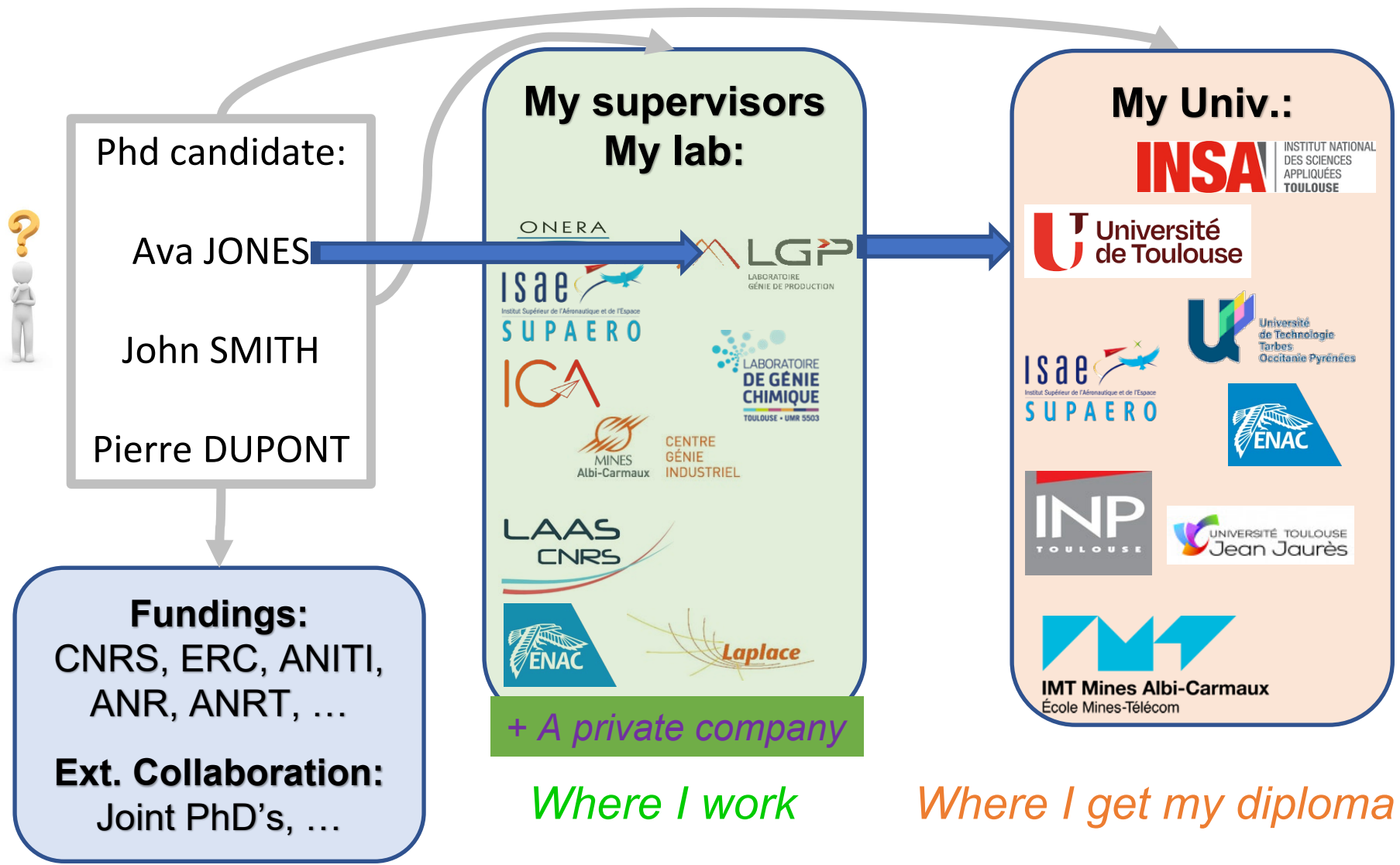
2. Actors and environment of your thesis



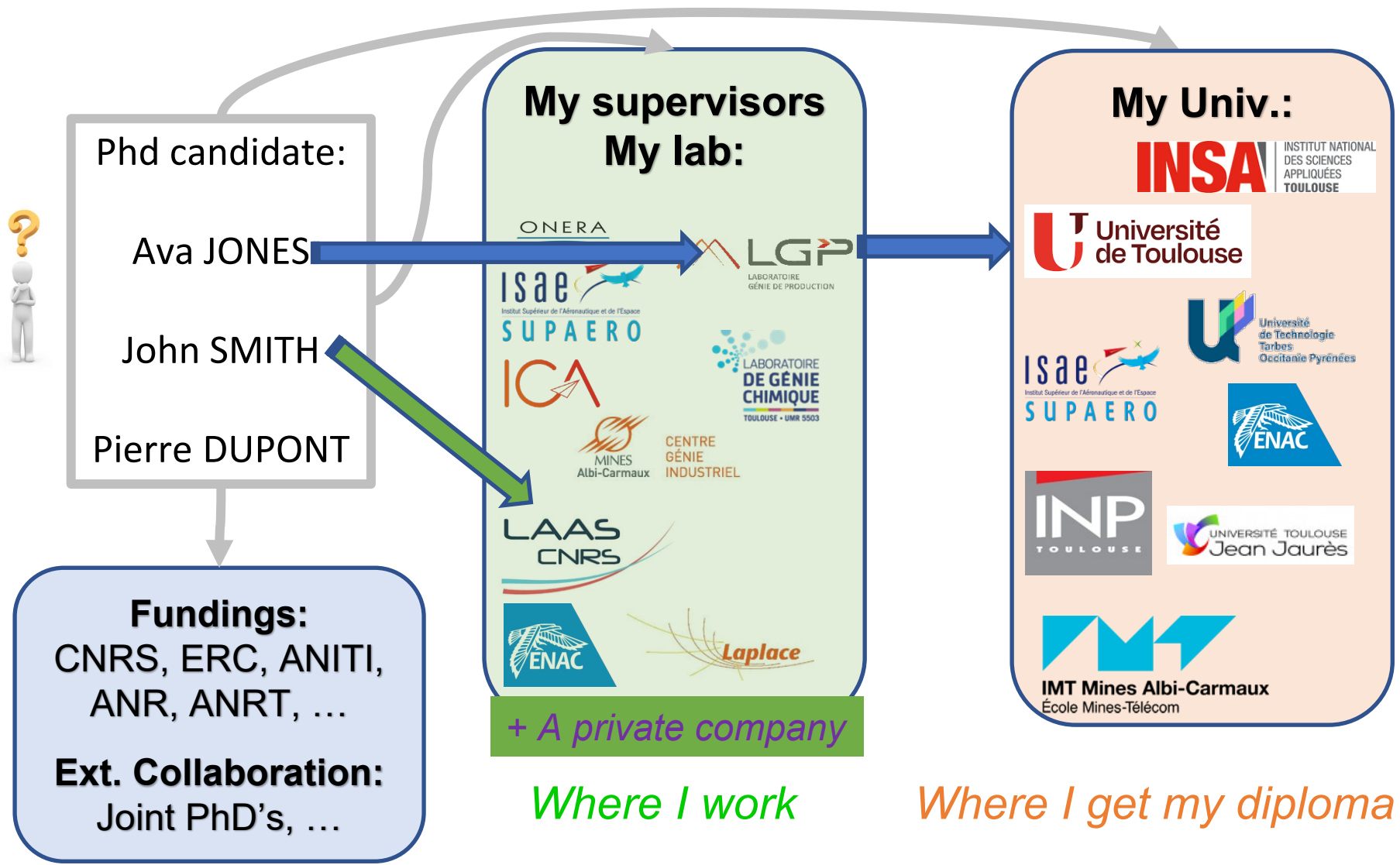
2. Actors and environment of your thesis



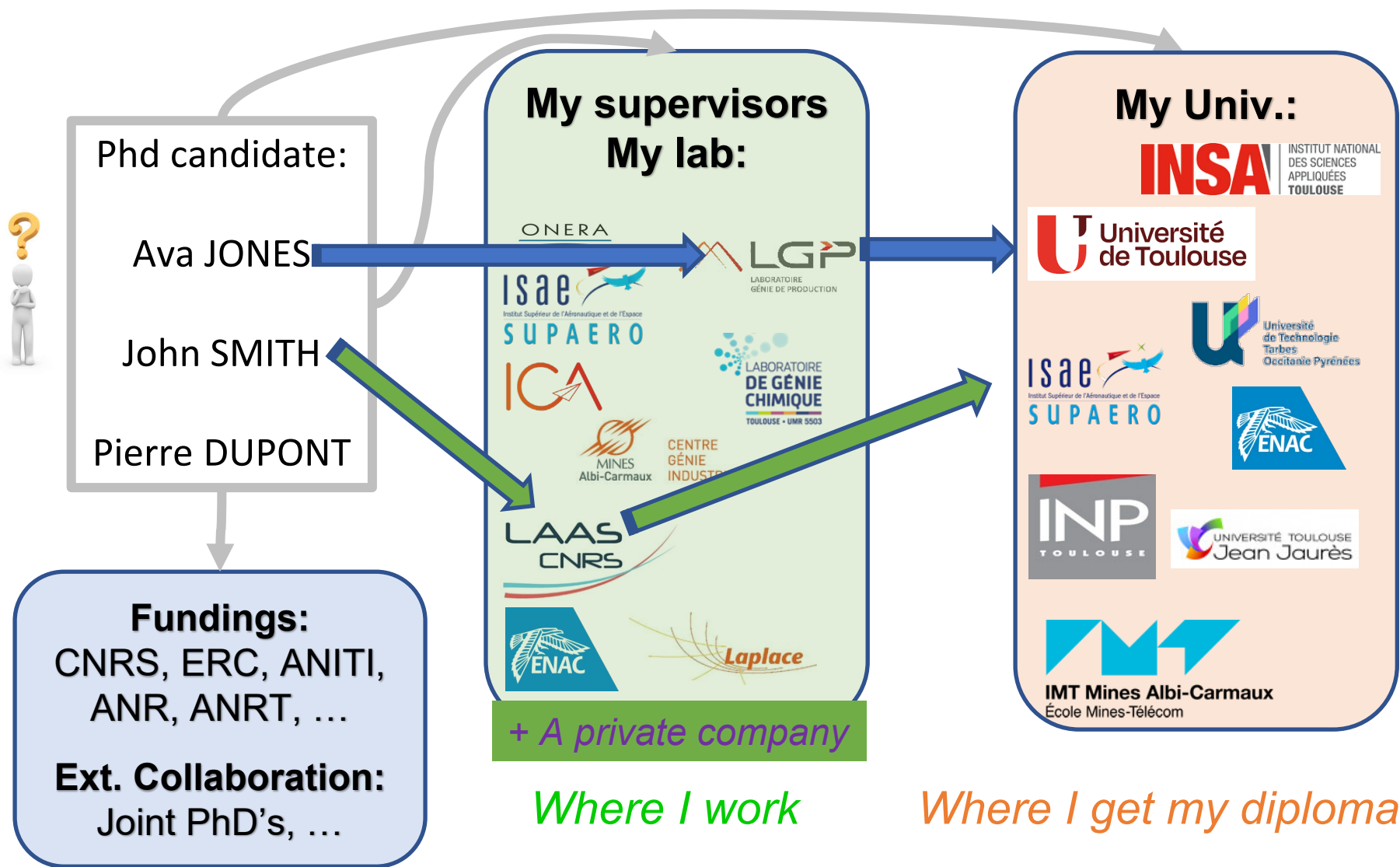
2. Actors and environment of your thesis



2. Actors and environment of your thesis

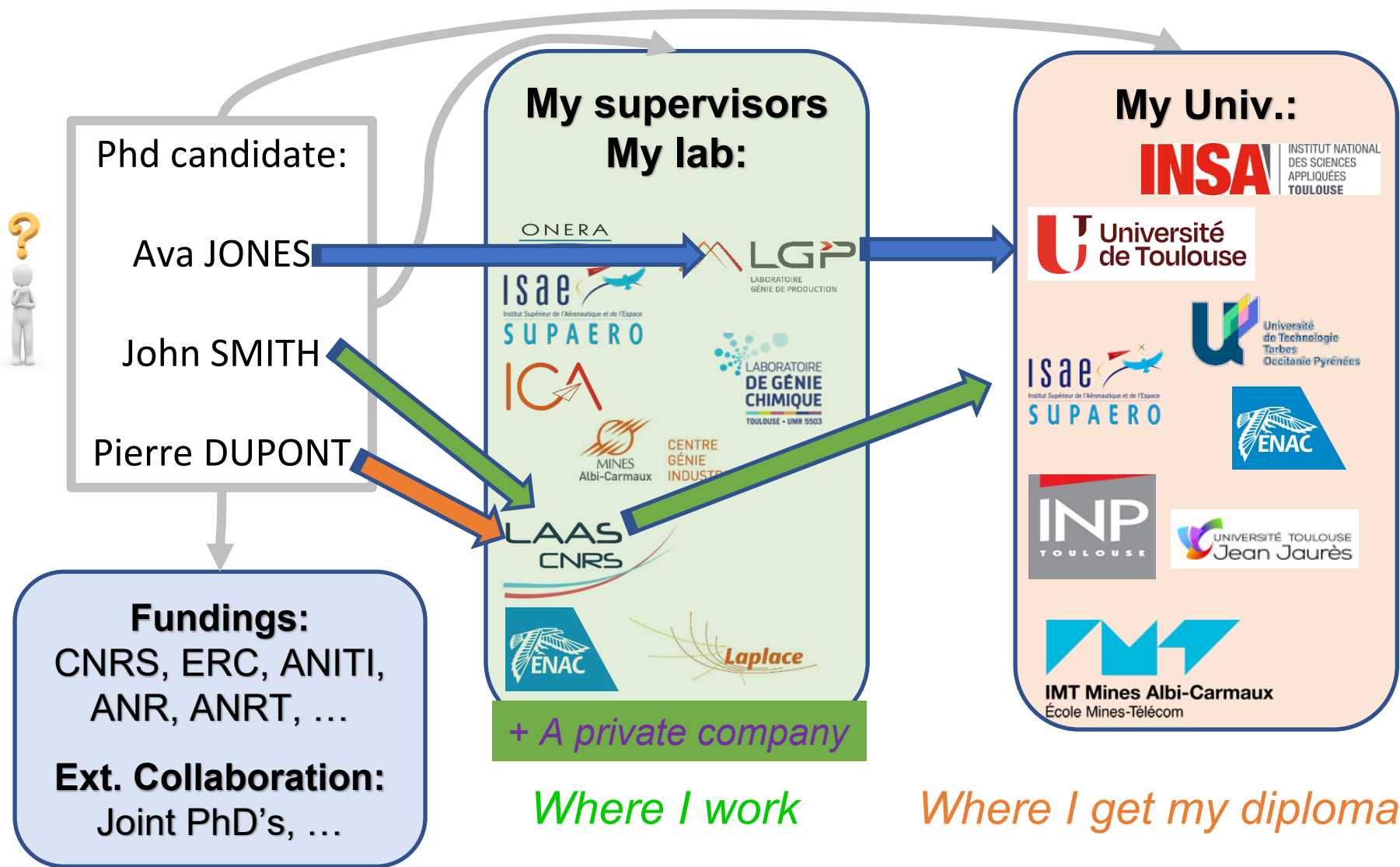


2. Actors and environment of your thesis



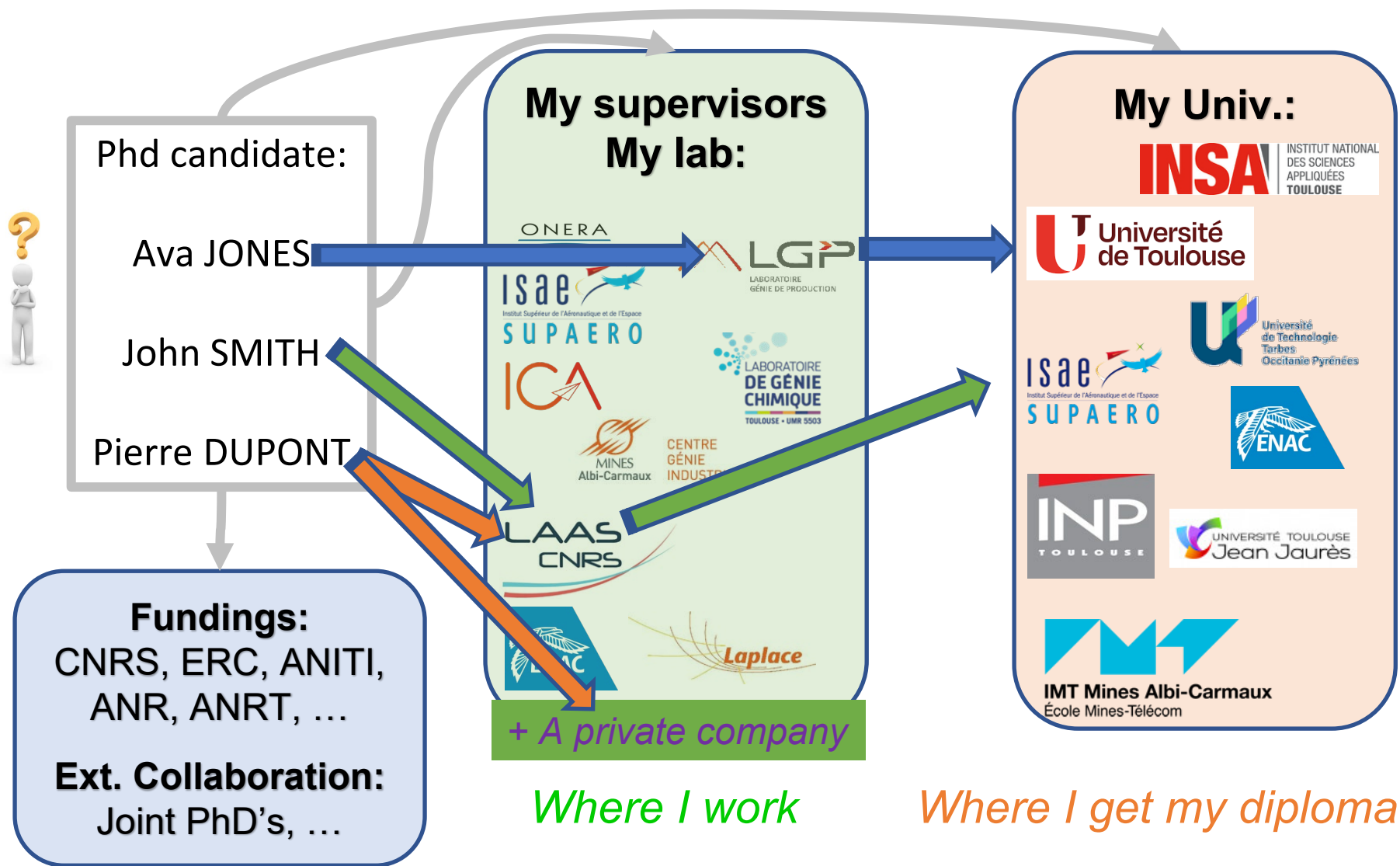


2. Actors and environment of your thesis



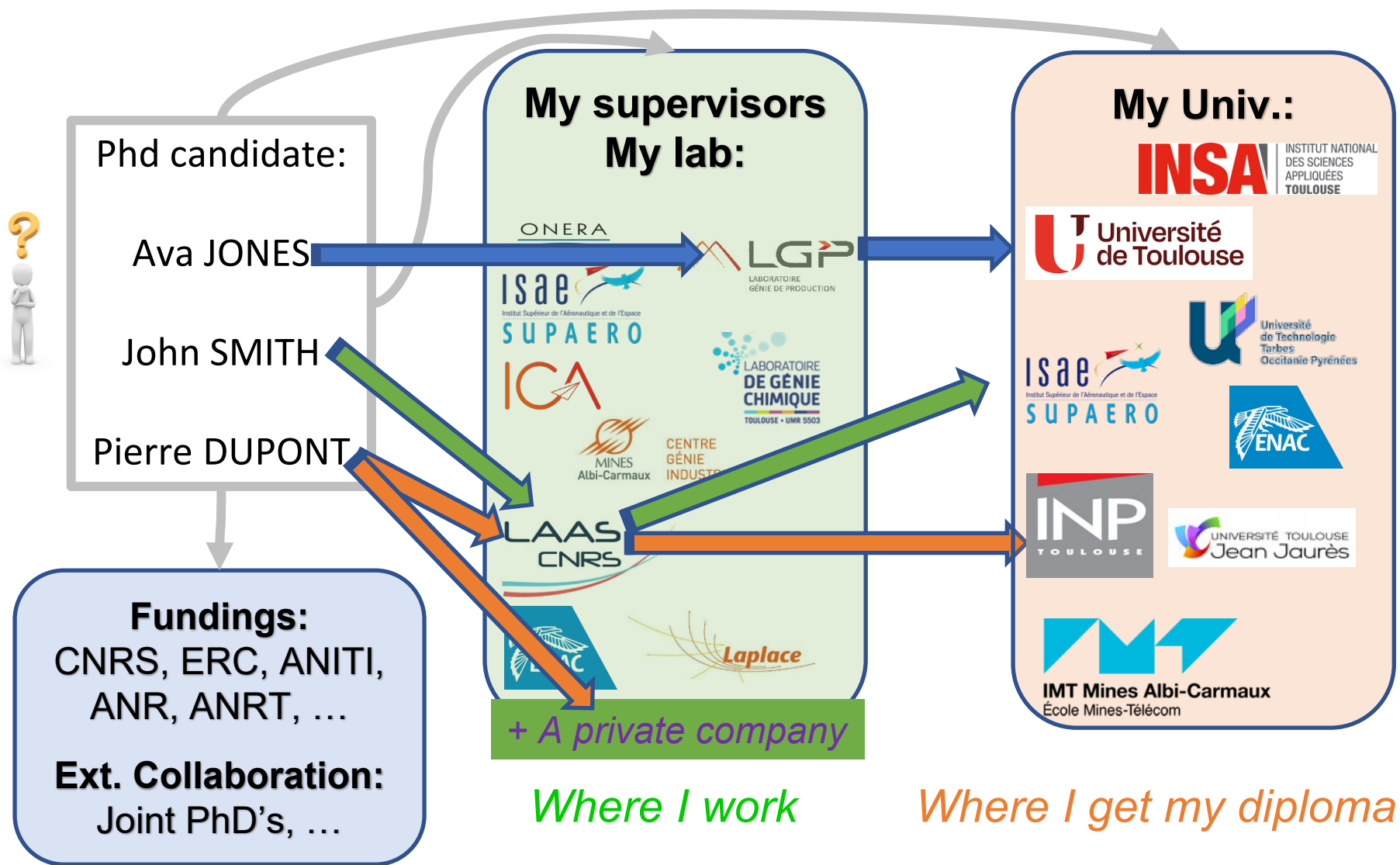


2. Actors and environment of your thesis



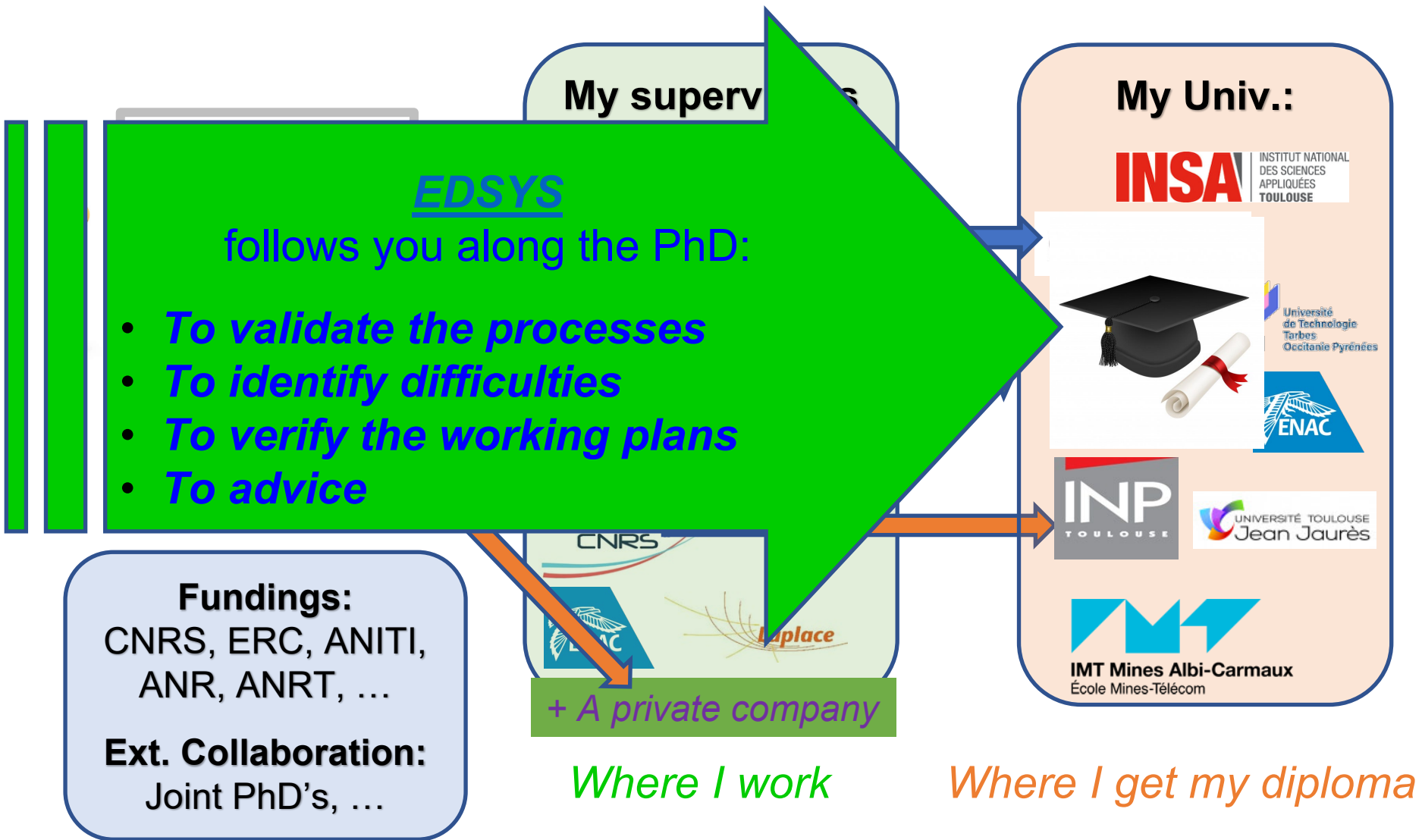


2. Actors and environment of your thesis

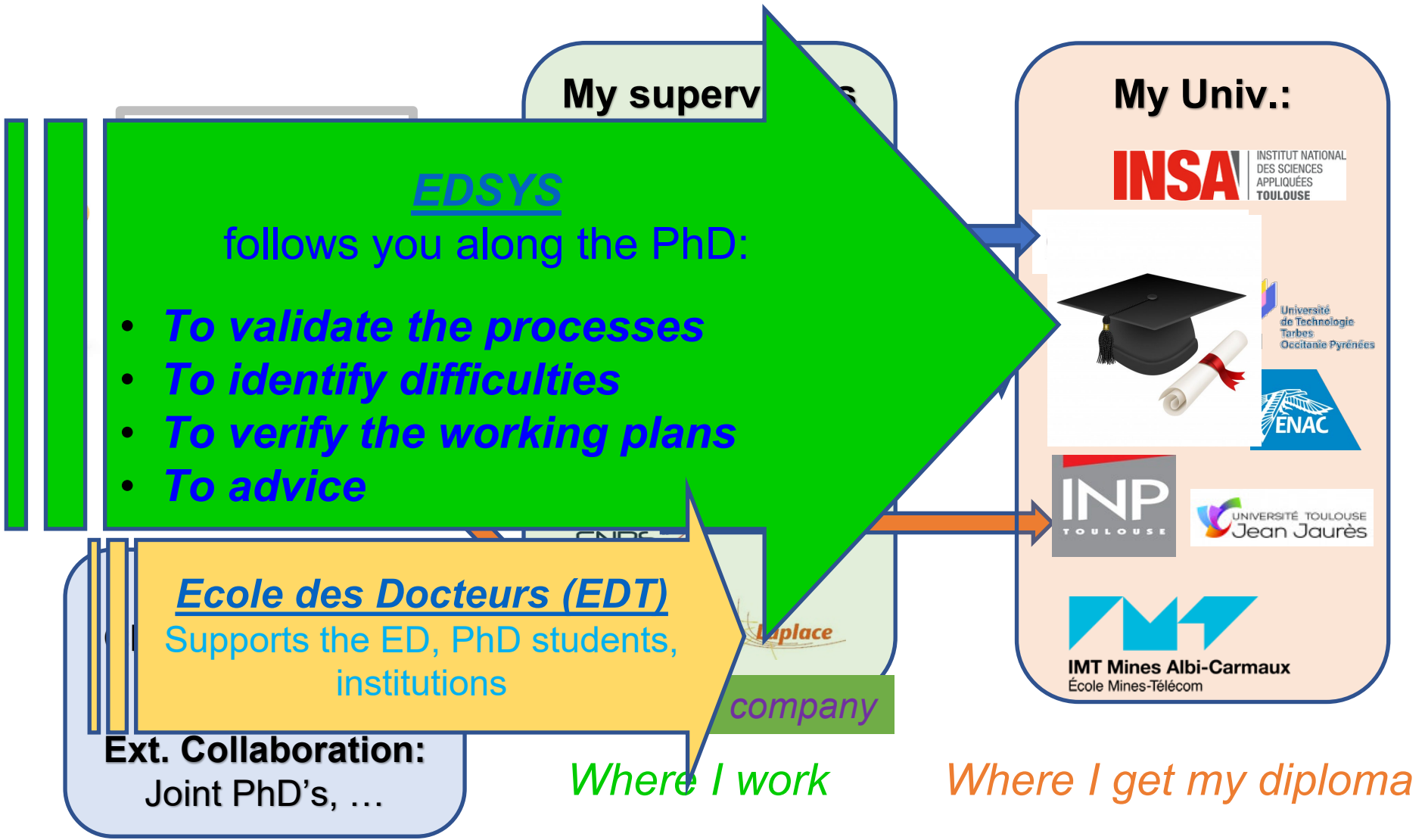




2. Actors and environment of your thesis

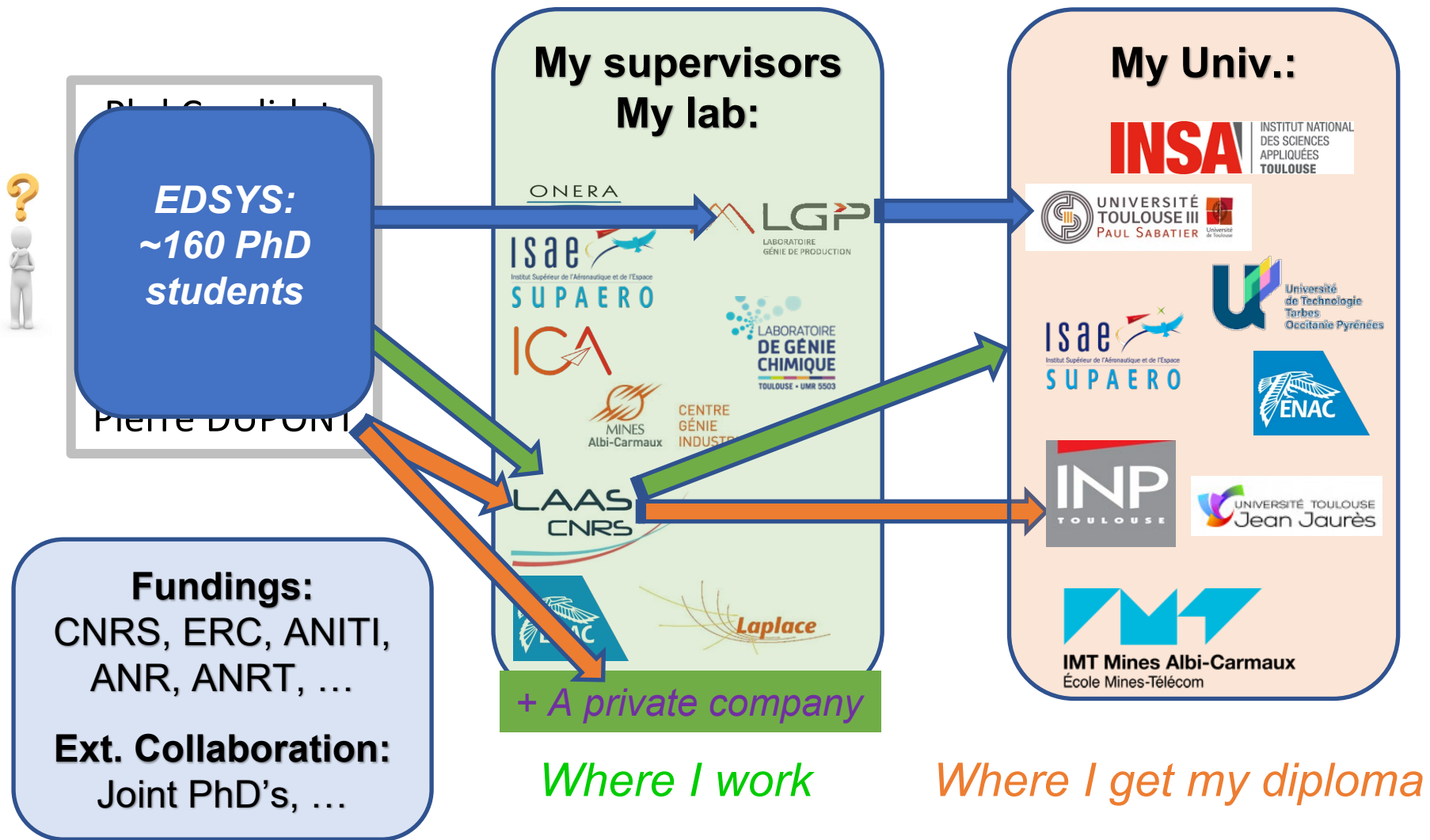


2. Actors and environment of your thesis



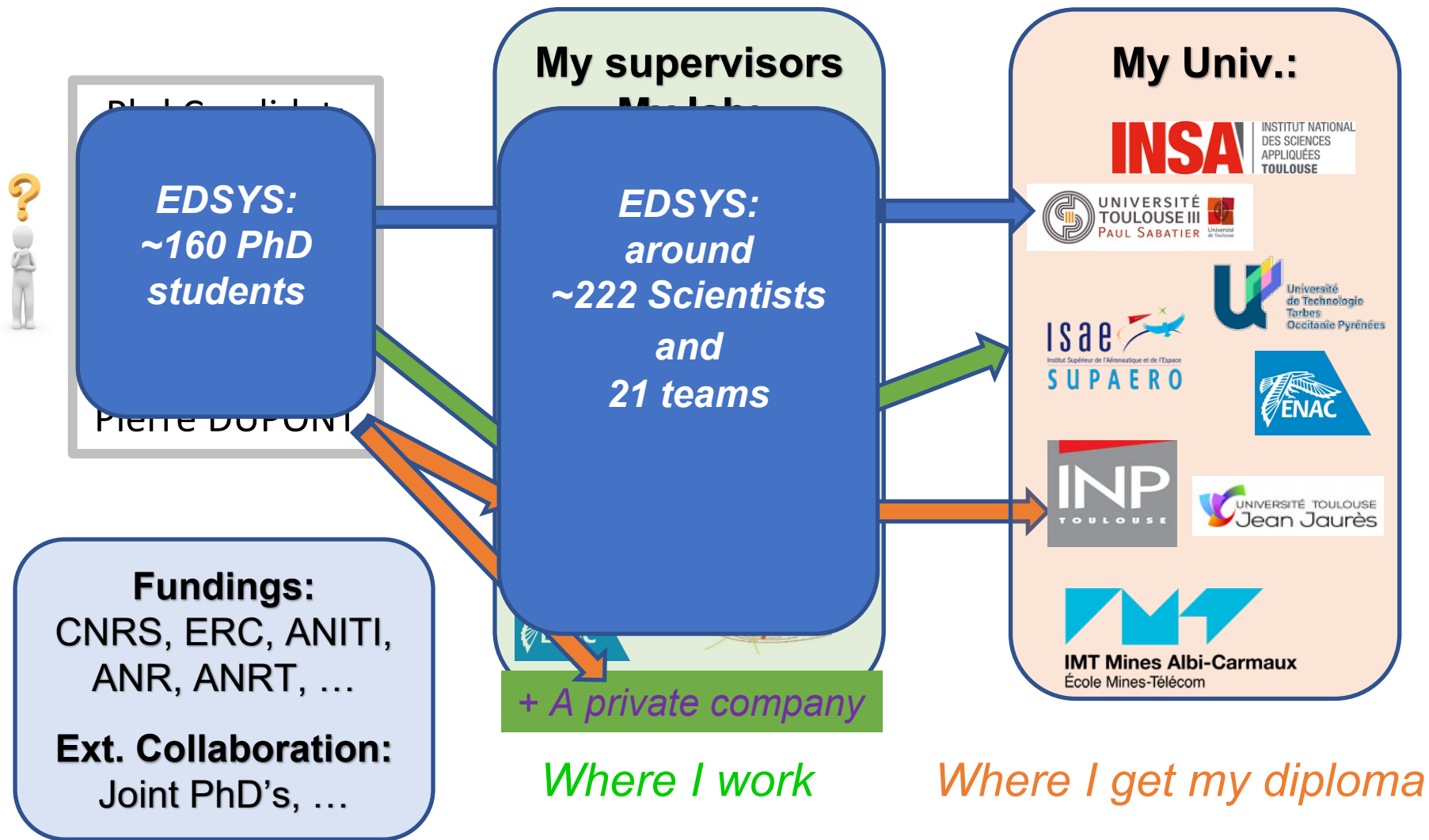


2. Actors and environment of your thesis



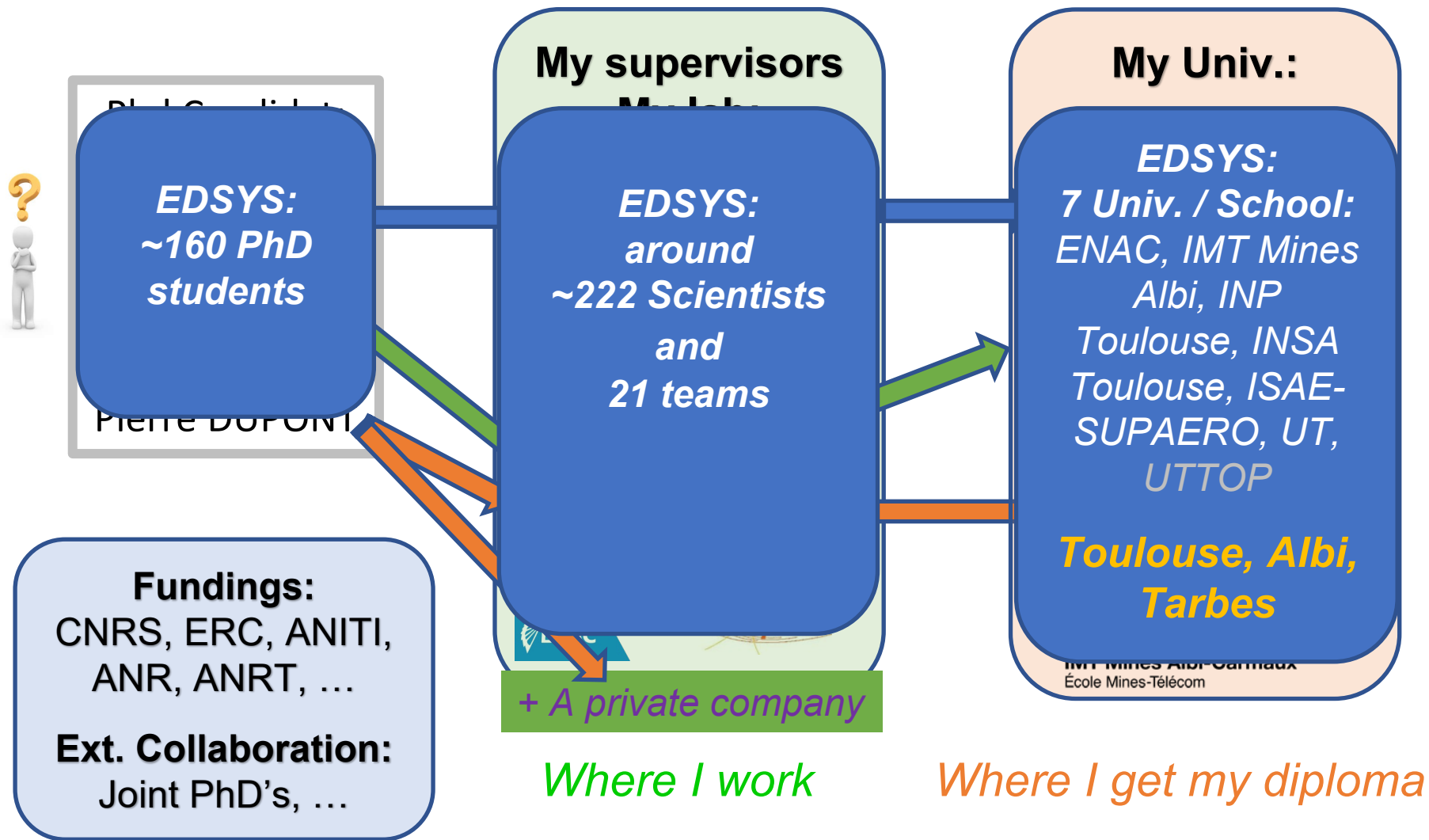


2. Actors and environment of your thesis





2. Actors and environment of your thesis





3. New PhD students : your presentation in 2'

- all PhD students enrolled in their 1st year thesis after January 2025
- individual/personal presentation to create links and mutual support between you

Nom	Prénom	Etbt	UR
ALIAGA	Baptiste	INSA	LAAS
ALIYARI	Mousa	INP	LGP
ALLEGRO	Brigitte	ISAE	ISAE- DECISIO
BOUAMLAT	Firdawss	IMT	CGI
BRIAND	Julien	ISAE	ISAE- DECISIO
CARESCHE	Rémi	UT	ISAE-ACDC
CAVAILLES	Paul	ISAE	ISAE-ACDC
CHERGUI	Abdelmadjid	UT	LGP
CIMAROSTO	Pietro	ISAE	ISAE- DECISIO
CORTEZ BARAUNA	Juliana Cristina	ISAE	ISAE-ACDC
GAO	Jingwen	IMT	CGI
GRIVET	Florian	INSA	LAAS
IGNACZUK	Elena	ENAC	ENAC
JAVADINIA AZARI	Hamidreza	UT	LGP
KABOURI	Mohamed Yassine	INSA	LAAS
KARAM	Carole	UT	LAAS
KULCSAR	Margareta	INSA	LAAS
LAKANI	Emna	INP	LGP
NDAO	Lamine	INSA	LAAS
NGUYEN	Son Hai	UT	LGP
RANGARADJOU	Harendra	UT	LAAS
RODRÍGUEZ POZA	Miguel	ISAE	ISAE-ACDC
SALEEM	Nadim	ISAE	ISAE- DECISIO
SERAUD	Titouan	INSA	LAAS
SHAMS SHEMIRANI	Sadaf	INP	LGP
SOW	El Hadji Malick	ISAE	ISAE- DECISIO
STEPIEN	Maciej	UT	LAAS
STERLINI	Marco	INSA	LAAS
TIREL	Laurine	UT	LAAS
ZALCMAN	Andy	INSA	LAAS



4. PhD Mobility grant in EDSYS



What is the objective?

To encourage you to look for a *research experience abroad* during your PhD of *1 to 3 months* (in general)

What should I do to apply?

- 1) Build a solid scientific project
- 2) Get a formal invitation from hosting lab
- 3) Evaluate a budget



What can EDSYS do for me?

Give a grant to cover some costs, shared with others (teams, hosts, Institution, ...)

How does it work?

Give a presentation of my project to the EDSYS Executive Committee

4. PhD Mobility grant in EDSYS

- EDSYS encourages international mobility with a financial participation



4. PhD Mobility grant in EDSYS

- EDSYS encourages international mobility with a financial participation
 - Access to forms via the EDSYS Site



4. PhD Mobility grant in EDSYS

- EDSYS encourages international mobility with a financial participation
 - Access to forms via the EDSYS Site
 - Submission of the forms at least 2 months before the start of the mobility





4. PhD Mobility grant in EDSYS

- EDSYS encourages international mobility with a financial participation
 - Access to forms via the EDSYS Site
 - Submission of the forms at least 2 months before the start of the mobility
 - Presentation of the mobility project before the EDSYS director committee





4. PhD Mobility grant in EDSYS

- EDSYS encourages international mobility with a financial participation
 - Access to forms via the EDSYS Site
 - Submission of the forms at least 2 months before the start of the mobility
 - Presentation of the mobility project before the EDSYS director committee
- Presentation today:





4. PhD Mobility grant in EDSYS

- EDSYS encourages international mobility with a financial participation
 - Access to forms via the EDSYS Site
 - Submission of the forms at least 2 months before the start of the mobility
 - Presentation of the mobility project before the EDSYS director committee
- Presentation today:
 - Ahmed BEN ALI (UT-LAAS): 2 months visit to IJ Japan - Tokyo



4. PhD Mobility grant in EDSYS: example

Performance Isolation in Multi-tenant Cloud Datacenters : Mobility June-July 2025

Ahmed Ben Ali



Thesis Director: Prof. Yann Labit

Team : SARA

Laboratory : LAAS

University : Université de Toulouse 3-Paul Sabatier

Destination: IIJ-Internet Initiative Japan – Tokyo, Japan



IIJ INNOVATION INSTITUTE

4. PhD Mobility grant in EDSYS: example

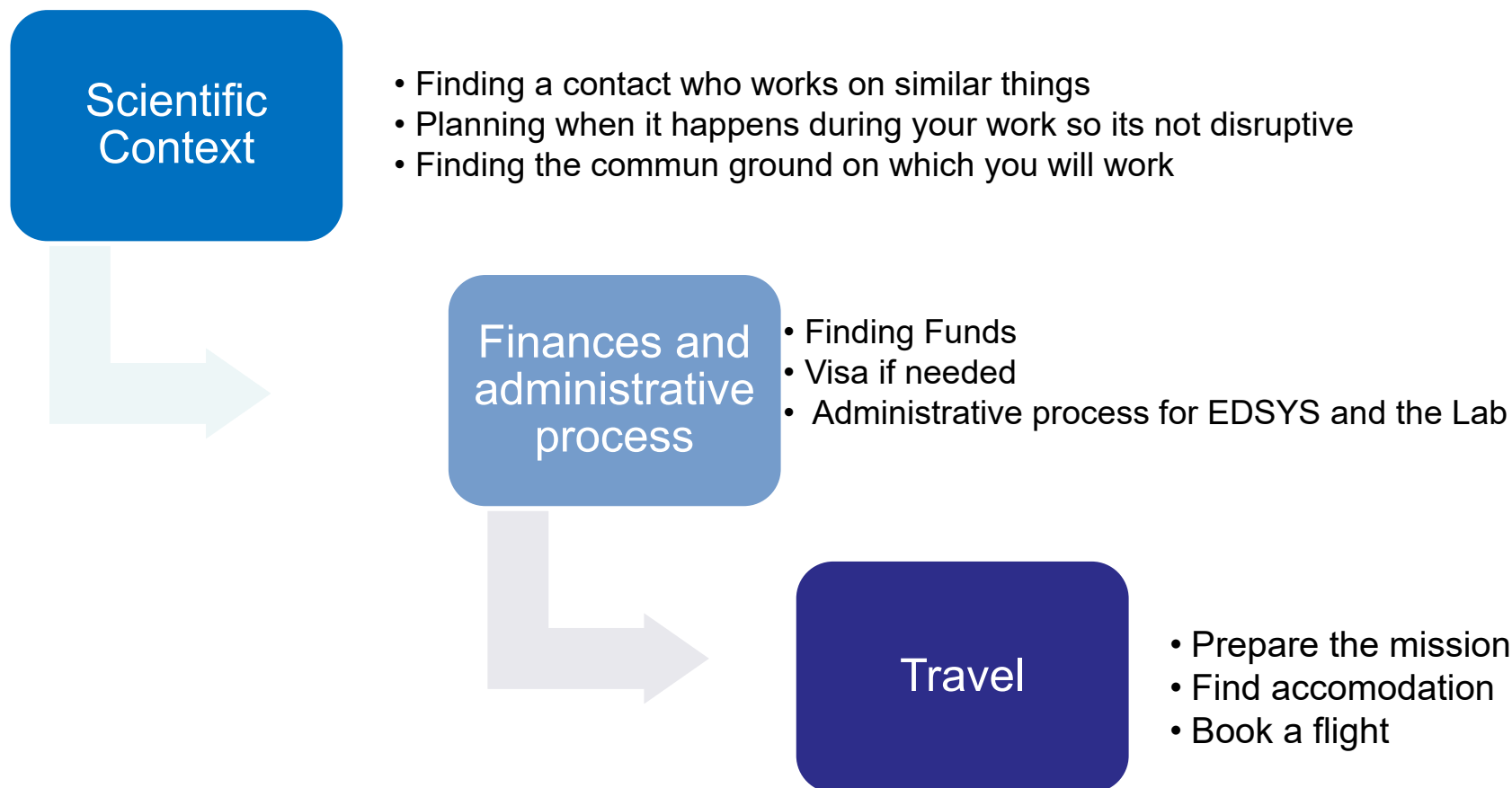
Motivation

1. Collaboration with multiple researchers that work on the same scope with plenty of different backgrounds which gives us valuable insights.
2. Known enterprise in networking and has access to many resources that we need such as traces from real datacenters and access to clusters where we can test if possible
3. Previous and current very successful collaborations with this laboratory and we are trying to grow this collaboration.
4. International research experience that is valorisable careerwise and could help with future projects such as a JSPS scholarship



4. PhD Mobility grant in EDSYS: example

A small overview of the process





4. PhD Mobility grant in EDSYS: example

Finances

Budget	
Transportation	300 euros
Accommodation	2000 euros
Flight	2000 euros
Total	4300 euros

Funds	
Équipe	65%
École doctorale EDSYS	35%



4. PhD Mobility grant in EDSYS: example

Scientific Gains

1. A paper with the members of the IIJ Team that was accepted recently and a contender for best paper in the conference
2. A seminar to present my work to the team
3. Plenty of new ideas on how to approach the problem from different points of view
4. Challenges that we didn't foresee and was discovered by the IIJ team



4. PhD Mobility grant in EDSYS: example

Personal Gains

1. An experience in a different country with a completely different culture than the ones I am used to
2. Plenty of wonderful people that I have met along the way both in the lab and outside the lab
3. Tasted a new cuisine and starting to appreciate trying new things in life



4. PhD Mobility grant in EDSYS: example Challenges

Challenge	Tips
First contact with the host company/lab	- Thesis Director - The team and The department - Conferences
Planning (THIS IS THE MOST IMPORTANT)	- Make sure it has its place in your work and does not disrupt the flow of your work - Plan with the host company or lab that it is during a time that works for them - Logistics in Toulouse - Teaching and Visa process times
Finances	- EDSYS - Lab (Team / Department) - University (bourse Erasmus) - Companies outside the lab - The host company/lab - Personal funds

5. Presentation of the Doctoral School

Where are we?





5. Presentation of the Doctoral School

Where are we?



- Your doctoral school





5. Presentation of the Doctoral School

Where are we?

EDSYS



Université de Toulouse

- Your doctoral school
- 14 doctoral schools
- Standardization of PhD procedures
- Doctoral training curricula





5. Presentation of the Doctoral School



5. Presentation of the Doctoral School

Who are we? ([EDSYS website](#))

5. Presentation of the Doctoral School

Who are we? ([EDSYS website](#))





5. Presentation of the Doctoral School

Who are we? ([EDSYS website](#))

Head: *Rob Vingerhoeds* (ISAE-SUPAERO, DECISIO)

Deputy Head: *Agnan de Bonneval* (UT/LAAS, TRUST)

Secretary: *Maylis Fournier* (INSA)

Members of the team:

Caroline Chanel (ISAE-SUPAERO, DECISIO)

Jean-Charles Chaudemar (ISAE-SUPAERO, DECISIO)

Xavier Desforges (INP, PRISM)

Clément Foucher (UT/LAAS, ISI) – Training coordinator

Stéphane Negny (INPT, LGC)

Célia Picard (ENAC, ENAC-LAB)





5. Presentation of the Doctoral School

Who are we? ([EDSYS website](#))

All official information is on this website
and on ADUM!

Head: *Rob Vingerhoeds* (ISAE-SUPAERO, DECISIO)

Deputy Head: *Agnan de Bonneval* (UT/LAAS, TRUST)

Secretary: *Maylis Fournier* (INSA)

Members of the team:

Caroline Chanel (ISAE-SUPAERO, DECISIO)

Jean-Charles Chaudemar (ISAE-SUPAERO, DECISIO)

Xavier Desforges (INP, PRISM)

Clément Foucher (UT/LAAS, ISI) – Training coordinator

Stéphane Negny (INPT, LGC)

Célia Picard (ENAC, ENAC-LAB)





5. Presentation of the Doctoral School

EDSYS: design, analysis, control and organization of integrated systems



5. Presentation of the Doctoral School

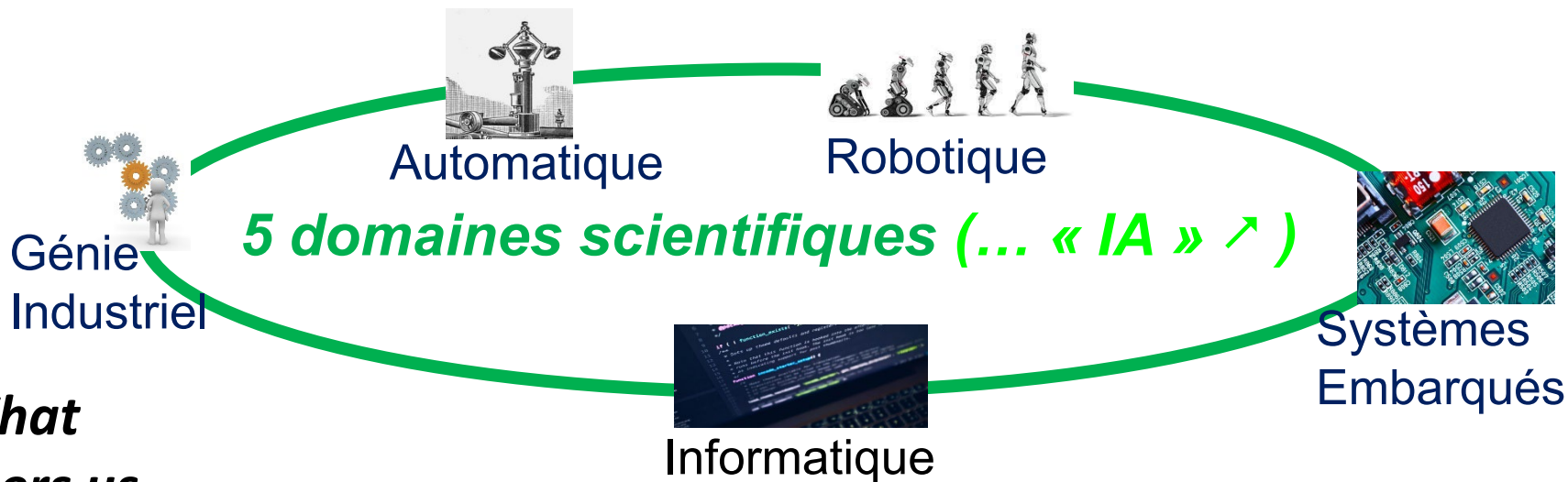
EDSYS: design, analysis, control and organization of integrated systems

***What
gathers us
today?***



5. Presentation of the Doctoral School

EDSYS: design, analysis, control and organization of integrated systems

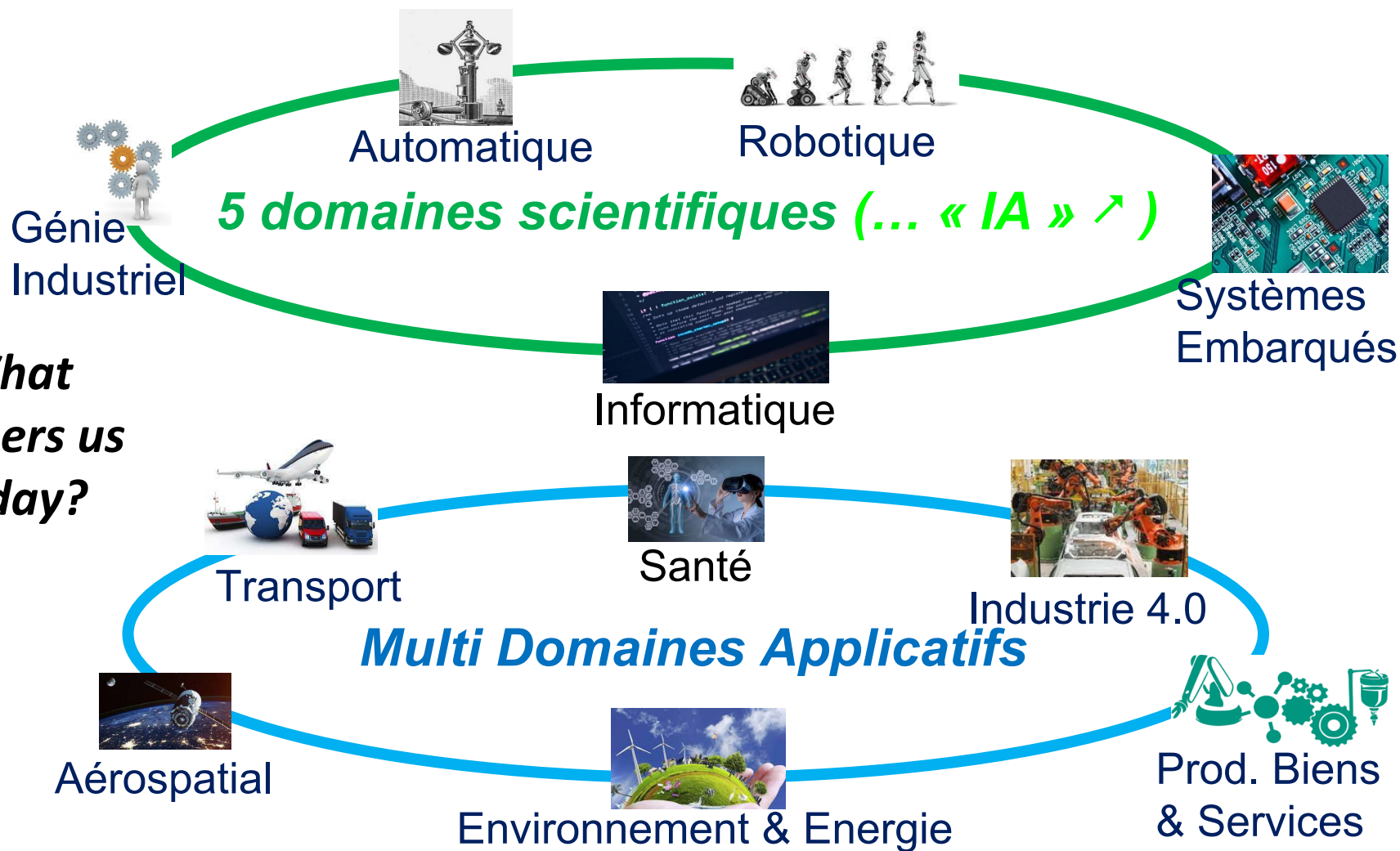


**What
gathers us
today?**



5. Presentation of the Doctoral School

EDSYS: design, analysis, control and organization of integrated systems





**Let's have a break
Back in 20 minutes?**





Agenda

1. A PhD...
2. Actors and environment of your thesis
3. New PhD students: your presentation in 2 minutes
4. EDSYS PhD Mobility grant: presentations mobility example
5. Presentation of the Doctoral School

----- *Break to discuss* -----

6. A PhD candidate: Rights and Duties?
7. Your ADUM profile
8. Key processes
9. Trainings
10. More information: EDSYS organization, **PhD students' representatives**, Useful Links



6. A PhD candidate: Rights and Duties?

You have signed a *contract*, a **Doctorate Charter** and a **“Convention Individuelle de Formation (CIF)”** (on next slide)





6. A PhD candidate: Rights and Duties?

You have signed a *contract*, a **Doctorate Charter** and a **“Convention Individuelle de Formation (CIF)”** (on next slide)

Rights:

Contract and charter

- Working time
- Teaching or other activities
- Salaries

You have access to

- **Facilities in your lab** : office, desk, library, etc.
- **Materials**: computer, paper, experiments, etc.
- **Softwares**: Latex, Word, Matlab, etc.



6. A PhD candidate: Rights and Duties?

You have signed a *contract*, a **Doctorate Charter** and a **“Convention Individuelle de Formation (CIF)”** (on next slide)

Rights:

Contract and charter

- Working time
- Teaching or other activities
- Salaries

You have access to

- **Facilities in your lab** : office, desk, library, etc.
- **Materials**: computer, paper, experiments, etc.
- **Softwares**: Latex, Word, Matlab, etc.

Duties:

Contract and charter and CIF

- *Working time*
- *Teaching or other activities*
- 100h of training apart from your PhD
- Publications

Administratives issues (mainly on Adum):

- To complete the administrative procedures **on due time**: registration, defence, etc.
- To pay registration fees
- To update regularly **your Adum profile**



7. Your Adum profile?

Almost all your administrative life as a doctoral student is on the ADUM platform (but not only, depending on your registration institution)

Validated

Ongoing

To be done

Contact information

Display management

Competencies and portfolio

Thesis follow-up members

Professional career

Publications

My profile

Change my password

RGPD - Data Portability

Informations administratives

Procedures

Charte du doctorat INP Toulouse

Signée le 26/08/2025

Signée par la direction de thèse

REGISTRATION - Your dossier is being processed by the institution

I wish to declare my PhD defense

Individual follow-up committee

Members of your individual follow-up committee

referent

Composition, organisation and operation of the committee

Formulaire de proposition de la composition du CSI à déposer ici

Documents

Career space

Consult the Job offers

My portfolio

My competencies

My professional career

My scientific productions

Trainings

40 heures réalisées / 100 heures requises

Training courses list

Training courses list RNCP Skills

Statement of the undergone training modules

Training module

Evaluation of the trainings courses I attended

Declaration of external training courses

My documents

Upload my CV

My photo - Update my photo

Administrative documents

Contact

Inscription - Réinscription

Soutenance



7. Your Adum profile – administrative documents



Administrative documents

Contact

- ▶ Toulouse - Liste de contacts des Ecoles doctorales et Etablissements

Inscription - Réinscription

- ▶ PhD studies tutorial
- ▶ UT - Règlement intérieur des études doctorales
- ▶ UT - Règlement intérieur des études doctorales spécifique aux STS
- ▶ Doctorate charter
- ▶ Fiche récapitulative d'inscription en doctorat
- ▶ Demande de changement de direction de thèse (.docx)
- ▶ Procédure de césure
- ▶ Portfolio

Soutenance

- ▶ EDSYS - Compte à rebours avant soutenance
- ▶ Defence note

All the rules

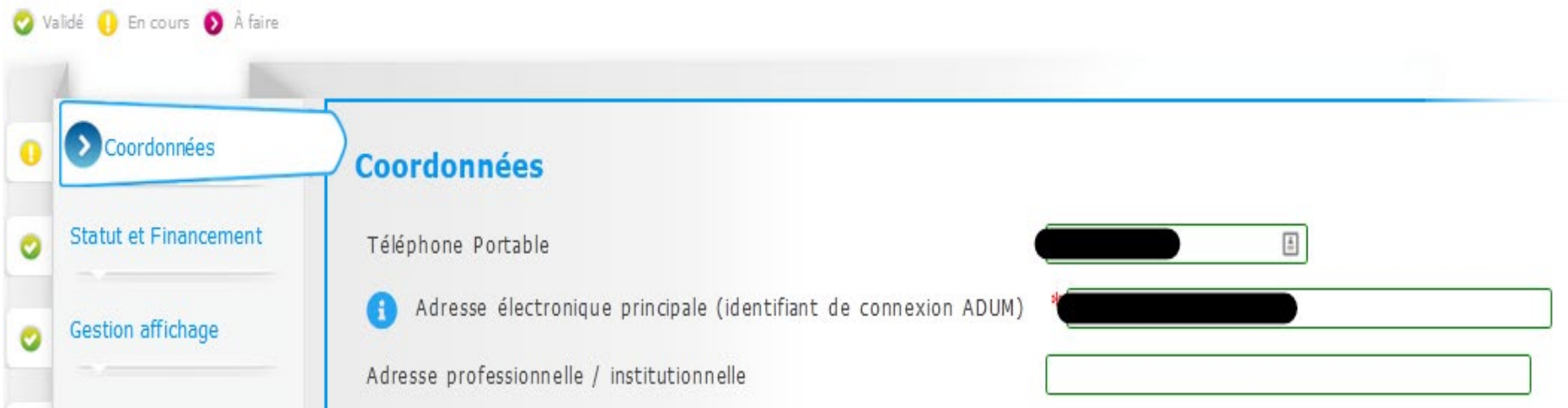
All opinions/feedback related to your registration

Countdown and explanations for defence

7. Your Adum profile - Updates

Please, update: e-mail address and picture

Add a picture



7. Your Adum profile - Updates

Please, update: e-mail address and picture

Add a picture



Permanent e-mail address = personal address



7. Your Adum profile - Updates

Please, update: e-mail address and picture

Add a picture



Permanent e-mail address = personal address

Validé En cours À faire

Coordonnées

Statut et Financement

Gestion affichage

Coordonnées

Téléphone Portable

Adresse électronique principale (identifiant de connexion ADUM)

Adresse professionnelle / institutionnelle

Professional e-mail address

7. Your Adum profile

Please, update: postal address

Adresse actuelle

Pays

* FRANCE ▼

Merci de saisir les premiers chiffres du code postal et d'attendre la liste déroulante des

Code Postal

*

numéro, voie, rue ...

*

Téléphone

Adresse professionnelle

Pays

▼

Code Postal

numéro, voie, rue ...

Téléphone

Adresse familiale ou permanente

Pays

FRANCE ▼

7. Your Adum profile

Please, update: postal address

where you live
during their thesis



Adresse actuelle

Pays

* FRANCE ▼

Merci de saisir les premiers chiffres du code postal et d'attendre la liste déroulante des

Code Postal

*

numéro, voie, rue ...

*

Téléphone

Adresse professionnelle

Pays

▼

Code Postal

numéro, voie, rue ...

Téléphone

Adresse familiale ou permanente

Pays

FRANCE ▼



7. Your Adum profile

Please, update: postal address

where you live
during their thesis



Adresse actuelle

Pays

* FRANCE

Merci de saisir les premiers chiffres du code postal et d'attendre la liste déroulante des

Code Postal

*

numéro, voie, rue ...

*

Téléphone

where your thesis takes
place (laboratory, company)



Adresse professionnelle

Pays

Code Postal

numéro, voie, rue ...

Téléphone

Adresse familiale ou permanente

Pays

FRANCE

7. Your Adum profile

Please, update: postal address

where you live
during their thesis



Adresse actuelle

Pays

* FRANCE

Merci de saisir les premiers chiffres du code postal et d'attendre la liste déroulante des

Code Postal

*

numéro, voie, rue ...

*

Téléphone

where your thesis takes
place (laboratory, company)



Adresse professionnelle

Pays

Code Postal

numéro, voie, rue ...

Téléphone

where you, or your family,
can be contacted
outside/after your thesis



Adresse familiale ou permanente

Pays

FRANCE



7. Your Adum profile

Please, update Display management or “affichage sur le WEB”

Validated Ongoing To be done

- ✓ Contact information
- Display management
- ✓ Competencies and portfolio
- ✓ Thesis follow-up members
- Professional career
- Publications

Information displayed on the internet

PREVIEW OF MY CV ONLINE

If you wish to publish the information relating to your thesis under preparation on the internet, the bibliographic information linked to your thesis will be displayed by default (title of the diploma, title, keywords, summaries). The information will be displayed on theses.fr*, your institution website, your doctoral school website and on ADUM.

Reporting a thesis under preparation is part of the good practices aiming to promote the visibility of French research. **It is therefore advisable to authorize the publication of information relating to your thesis under preparation.**

I wish to publish the information relating to my thesis on the internet * ☒ yes

The publication of the information relating to a thesis defended is an obligation in accordance with the **amended decree of 25 May 2016 establishing the national framework for training and the procedures leading to the award of the national doctoral diploma**

Setting up my profile on the internet

You can choose to display more information on your public ADUM profile by checking the corresponding items in the section below.

Diploma for access to doctorate	By default
Thesis information	By default
Professional address	☒
Main e-mail address	☒
Secondary e-mail address	☒
Personal website	☒
Professional situation	☒
Publications	☒
Competencies and portfolio	☒
Photo	☒
CV	☒

You can change your choice at any time. However, the search engine results may not be updated immediately. The results are normally updated regularly, but we have no control over the timing.

* The theses.fr database is fed through the automatic transfer of information relating to the data concerning your thesis which you declared at the time of your (re-)enrolment to the ADUM (first name, last name, title of the thesis, doctoral school, doctoral specialty, research unit, co-directing institution when applicable, date of your first inscription, keywords, abstracts).

More information available on the ABES website (Bibliographic Agency for Higher Education): <https://abes.fr/en/reseau-theses/outils-et-services-theses/explorer-les-donnees/>

SAVE



7. Your Adum profile - Trainings

1st Year



Trainings



40 heures réalisées / 100 heures requises

- ▶ Training courses list
- ▶ Training courses list RNCP Skills 
- ▶ Statement of the undergone training modules
- ▶ Training module
- ▶ Evaluation of the trainings courses I attended
- ▶ Declaration of external training courses

Last Year



Trainings



102 heures réalisées / 100 heures requises

- ▶ Training courses list
- ▶ Training courses list RNCP Skills 
- ▶ Statement of the undergone training modules
- ▶ Training module
- ▶ Declaration of external training courses

Our record this year



Trainings



322 heures réalisées / 100 heures requises



7. Your Adum profile - Publications

✓ Validated
➔ Ongoing
❗ To be done

- ✓ Contact information
- ✓ Display management
- ✓ Competencies and portfolio
- ✓ Thesis follow-up members
- Professional career
- Publications**

➔ IMPORT MY HAL PUBLICATIONS

Add a publication

Publication Type

*

Publication Title

*

Title of the Scientific Journal

*

Publication Status

*

Vo

accepted

proposed

* published

Publication Year

*

Authors

*

Patent

*

Publication URL

*

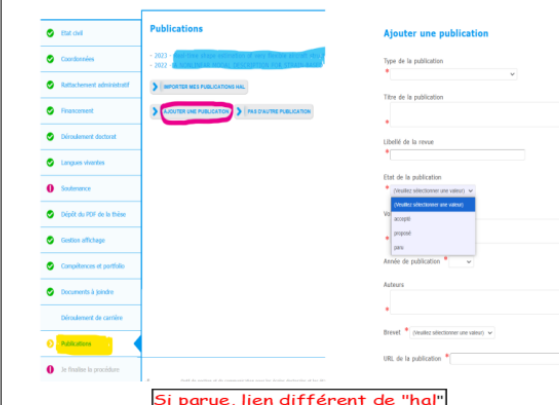
Publication link: Preferably an official link (DOI, IEEE, etc., rather than hal, unless it is the only available link)

Publication status: Submitted / Accepted / Published

7. Your Adum profile – Countdown before defence



Compte à rebours avant la soutenance – EDSYS

Quand ?	Qui ?	Quoi ?	Adum
Minimum 3 mois et demi avant la soutenance DEADLINE ! Si vacances estivales, prévoir un mois de plus, et 15 jours de plus à Noël	 Doctorant.e	<i>Dans son espace ADUM</i> - Complète son portfolio de formations - Complète ses publications dans Adum (menu gauche Publications/ importer mes publications HAL). Si la publication est parue, mettre un lien autre que hal, plus officiel (exemple lien DOI) - Met à jour ses données : titre de la thèse, mots-clés et résumés (en français et en anglais)	
3 mois avant la soutenance Proposition rapporteurs et jury DEADLINE ! Si vacances estivales, prévoir un mois de plus, et 15 jours de plus à Noël	 Doctorant.e	- Saisit toutes les données de soutenance : date, lieu, confidentialité, rapporteurs, membres du jury (en précisant si distanciel). La date de soutenance est celle qui est envisagée, mais peut être amenée à changer. - Résumé de la thèse en français/anglais : Attention : Le nombre de caractères du résumé ne doit pas être supérieur à 4000 caractères - Dépose le manuscrit électronique de la thèse destiné aux rapporteurs (si le manuscrit n'est pas encore finalisé, déposer une version préliminaire) - Finalise la procédure de demande de soutenance, après avoir vérifié et validé chaque onglet	

8. Key processes

Key periods: Administrative time and working time

The rules are imposed by the laws: « [Arrêté du 25 mai 2016](#) » modified by « [Arrêté du 26 août 2022](#) » with some specificities from each University and each Doctoral School



8. Key processes

Key periods: Administrative time and working time

The rules are imposed by the laws: « [Arrêté du 25 mai 2016](#) » modified by « [Arrêté du 26 août 2022](#) » with some specificities from each University and each Doctoral School



8. Key processes

Key periods: Administrative time and working time

The rules are imposed by the laws: « [Arrêté du 25 mai 2016](#) » modified by « [Arrêté du 26 août 2022](#) » with some specificities from each University and each Doctoral School



8. Key processes

Key periods: Administrative time and working time

The rules are imposed by the laws: « [Arrêté du 25 mai 2016](#) » modified by « [Arrêté du 26 août 2022](#) » with some specificities from each University and each Doctoral School



8. Key processes

Key periods: Administrative time and working time

The rules are imposed by the laws: « [Arrêté du 25 mai 2016](#) » modified by « [Arrêté du 26 août 2022](#) » with some specificities from each University and each Doctoral School





8. Key processes

Key periods: Administrative time and working time



The rules are imposed by the laws: « [Arrêté du 25 mai 2016](#) » modified by « [Arrêté du 26 août 2022](#) » with some specificities from each University and each Doctoral School



8. Key processes

Key periods: Administrative time and working time

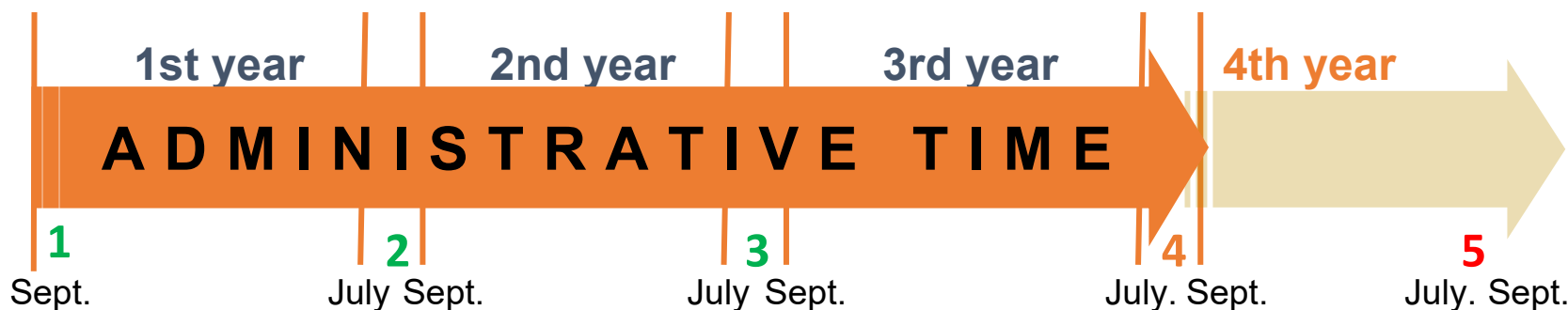
The rules are imposed by the laws: « [Arrêté du 25 mai 2016](#) » modified by « [Arrêté du 26 août 2022](#) » with some specificities from each University and each Doctoral School



8. Key processes

Key periods: Administrative time and working time

The rules are imposed by the laws: « [Arrêté du 25 mai 2016](#) » modified by « [Arrêté du 26 août 2022](#) » with some specificities from each University and each Doctoral School





8. Key processes

Key periods: Administrative time and working time



The rules are imposed by the laws: « [Arrêté du 25 mai 2016](#) » modified by « [Arrêté du 26 août 2022](#) » with some specificities from each University and each Doctoral School

1st registration



8. Key processes

Key periods: Administrative time and working time

The rules are imposed by the laws: « [Arrêté du 25 mai 2016](#) » modified by « [Arrêté du 26 août 2022](#) » with some specificities from each University and each Doctoral School



8. Key processes

Key periods: Administrative time and working time

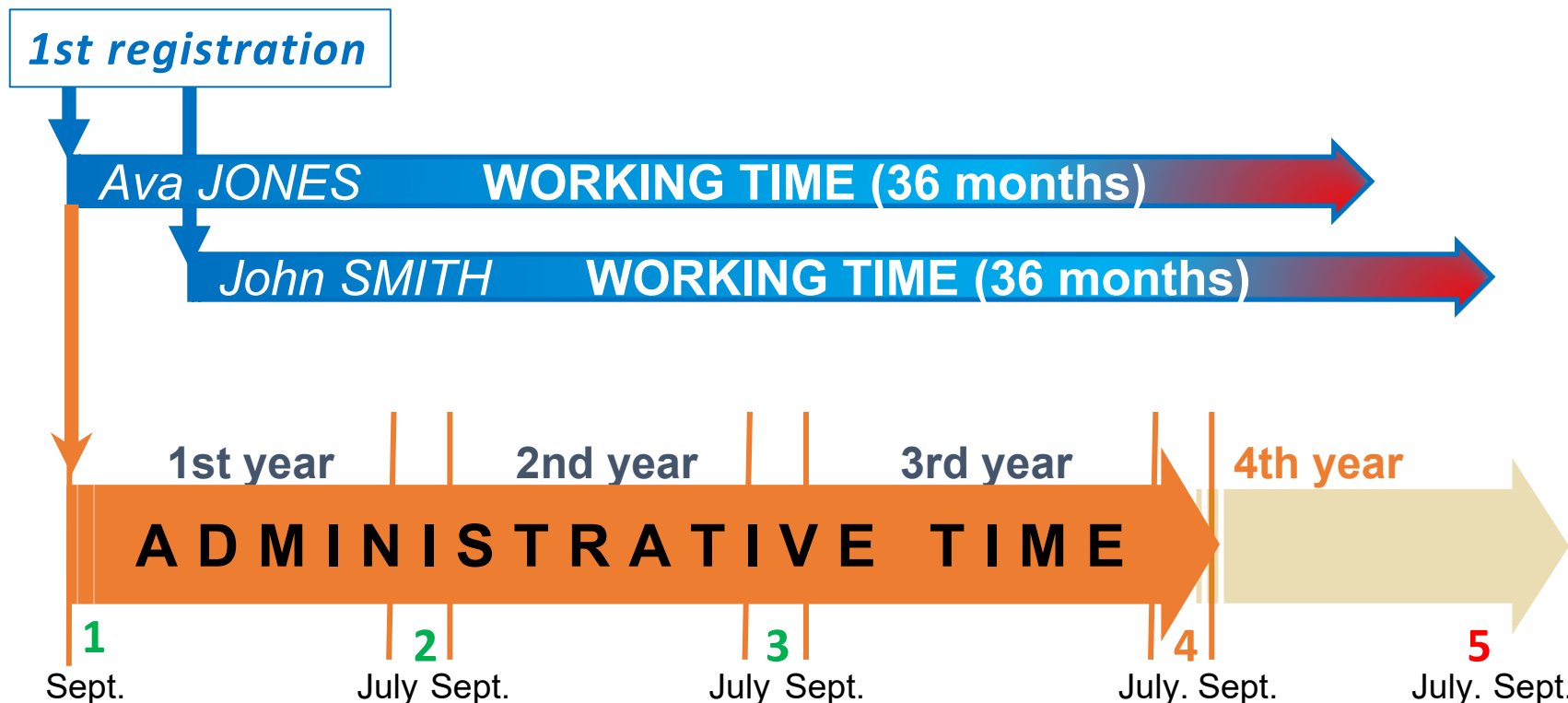
The rules are imposed by the laws: « [Arrêté du 25 mai 2016](#) » modified by « [Arrêté du 26 août 2022](#) » with some specificities from each University and each Doctoral School



8. Key processes

Key periods: Administrative time and working time

The rules are imposed by the laws: « [Arrêté du 25 mai 2016](#) » modified by « [Arrêté du 26 août 2022](#) » with some specificities from each University and each Doctoral School



8. Key processes

Key periods: Administrative time and working time

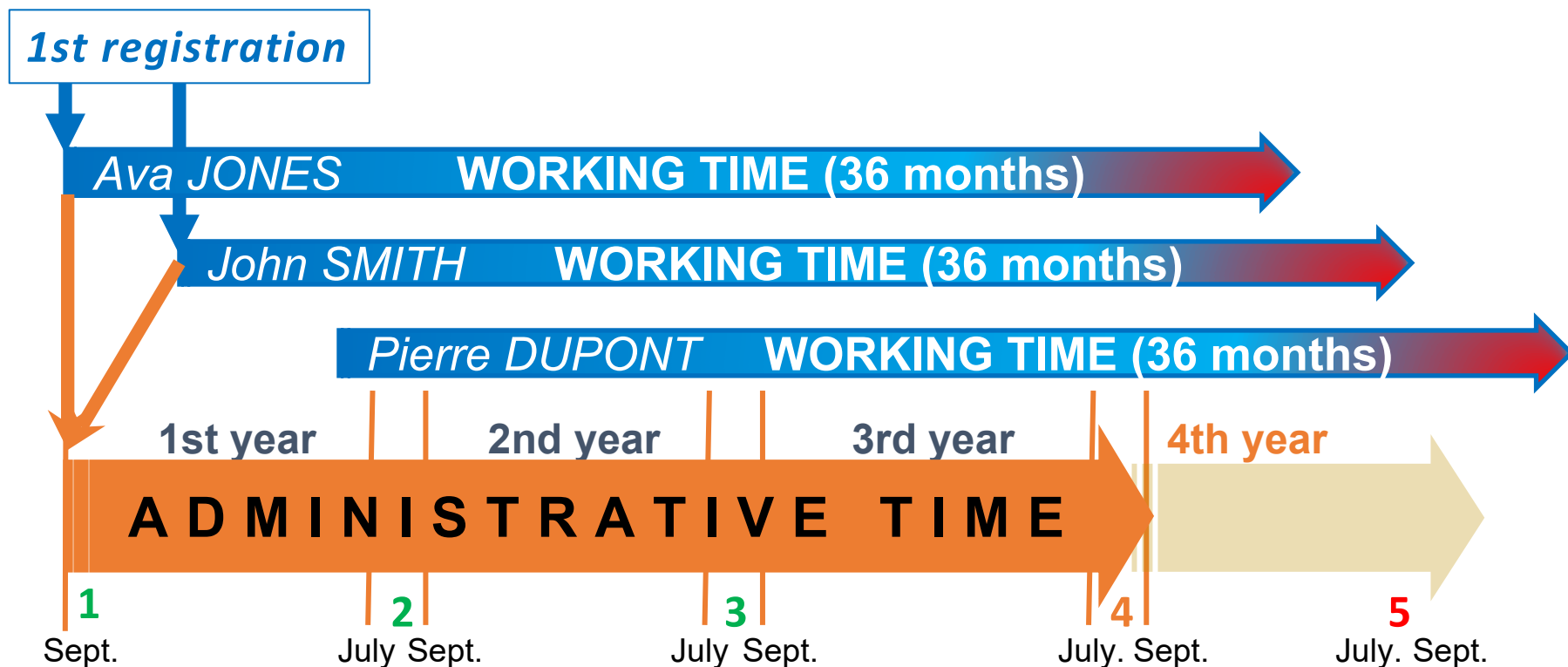
The rules are imposed by the laws: « [Arrêté du 25 mai 2016](#) » modified by « [Arrêté du 26 août 2022](#) » with some specificities from each University and each Doctoral School



8. Key processes

Key periods: Administrative time and working time

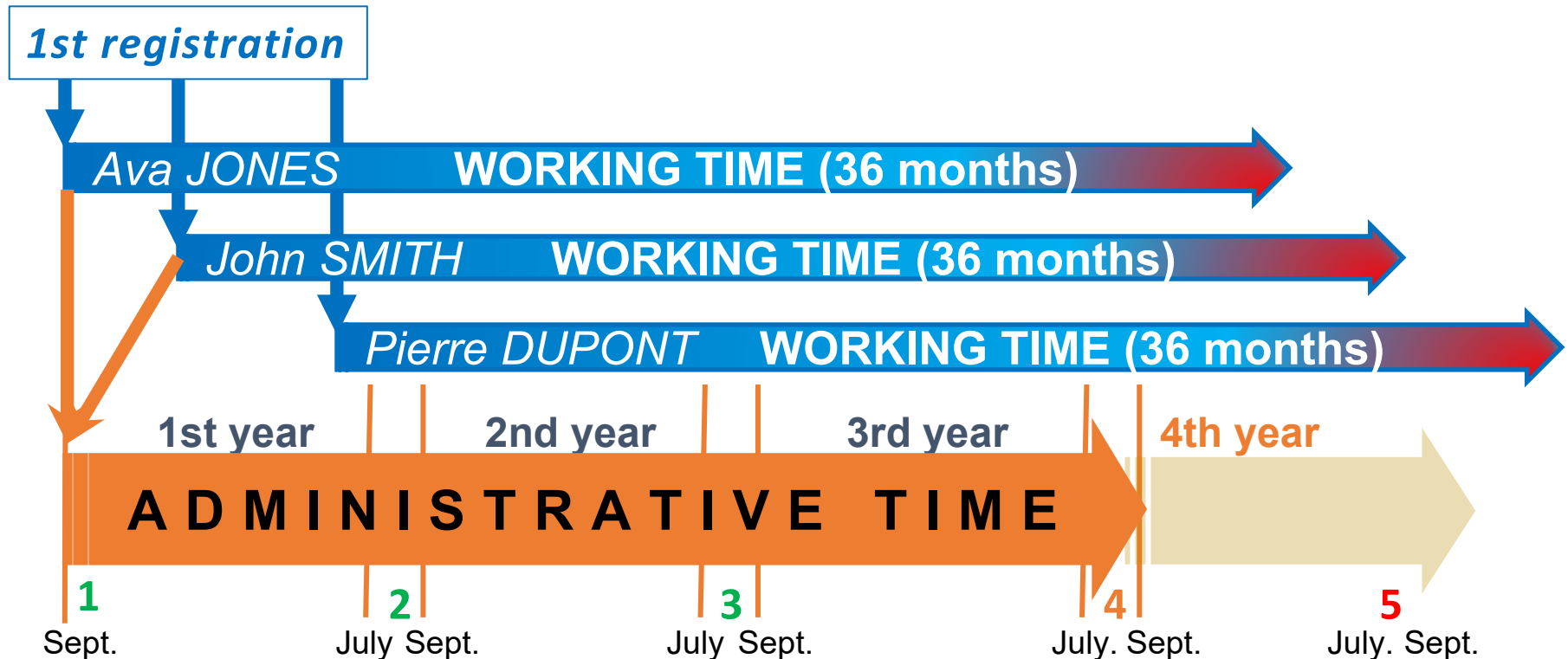
The rules are imposed by the laws: « [Arrêté du 25 mai 2016](#) » modified by « [Arrêté du 26 août 2022](#) » with some specificities from each University and each Doctoral School



8. Key processes

Key periods: Administrative time and working time

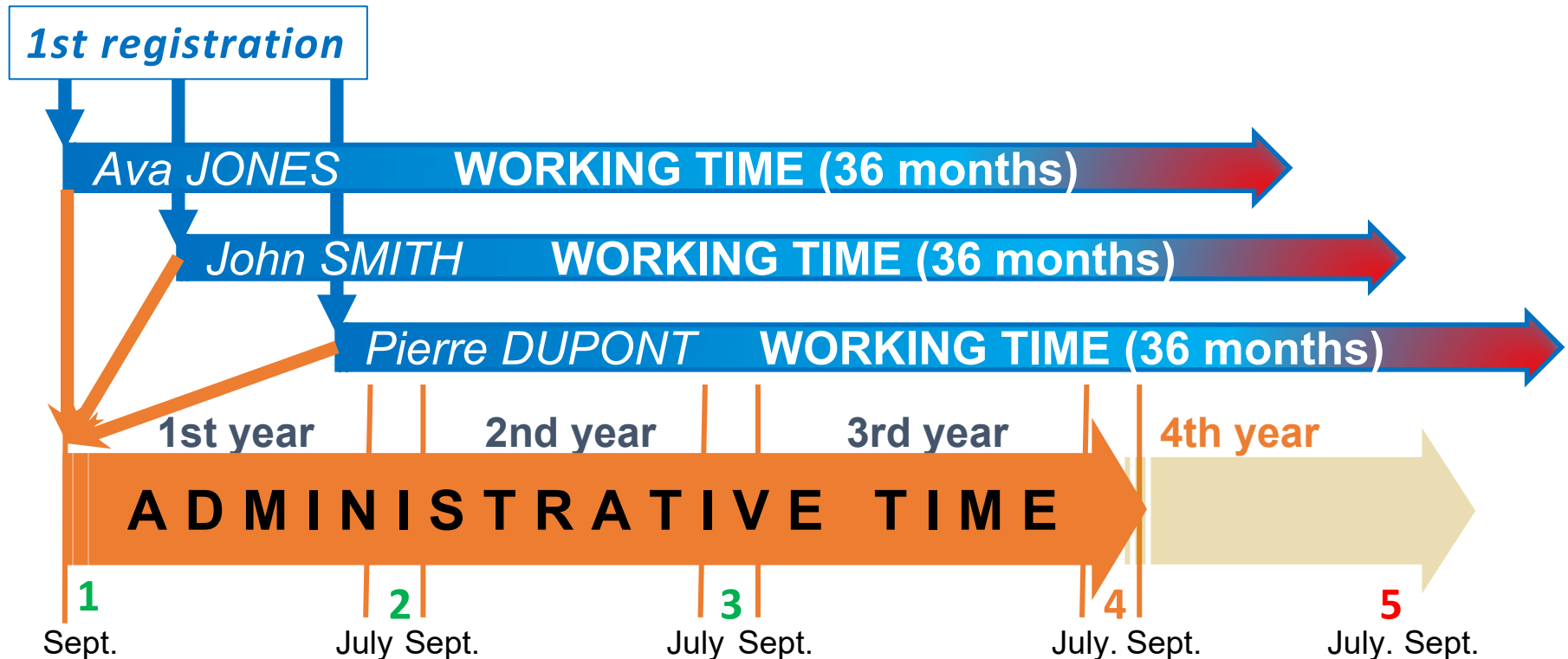
The rules are imposed by the laws: « [Arrêté du 25 mai 2016](#) » modified by « [Arrêté du 26 août 2022](#) » with some specificities from each University and each Doctoral School



8. Key processes

Key periods: Administrative time and working time

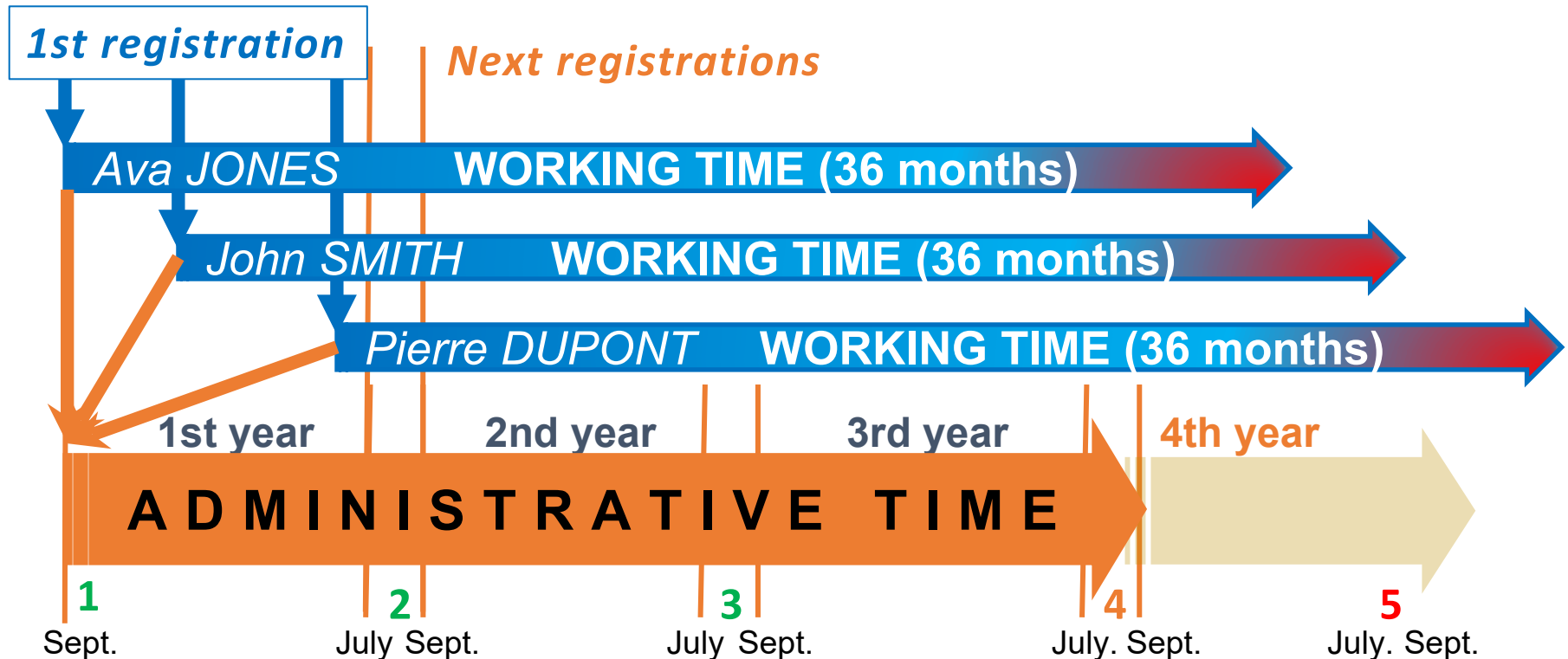
The rules are imposed by the laws: « [Arrêté du 25 mai 2016](#) » modified by « [Arrêté du 26 août 2022](#) » with some specificities from each University and each Doctoral School



8. Key processes

Key periods: Administrative time and working time

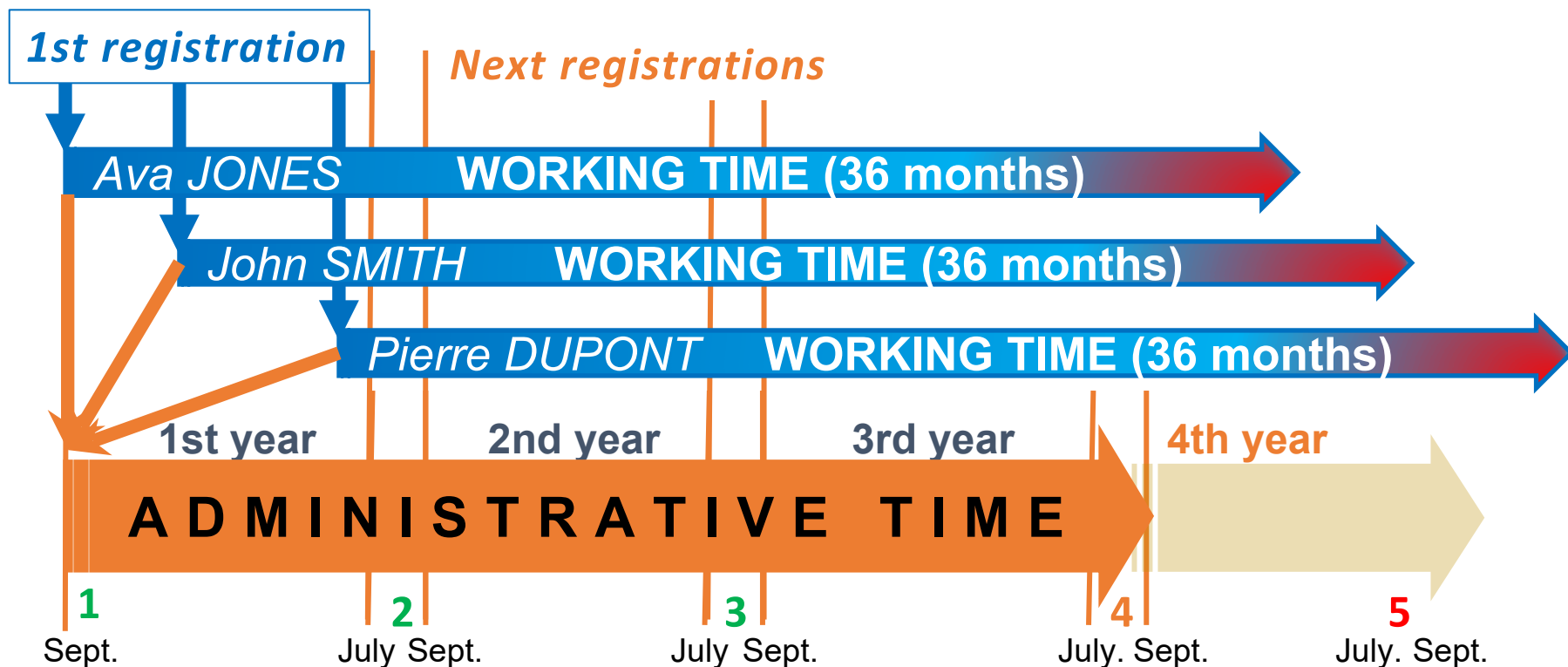
The rules are imposed by the laws: « [Arrêté du 25 mai 2016](#) » modified by « [Arrêté du 26 août 2022](#) » with some specificities from each University and each Doctoral School



8. Key processes

Key periods: Administrative time and working time

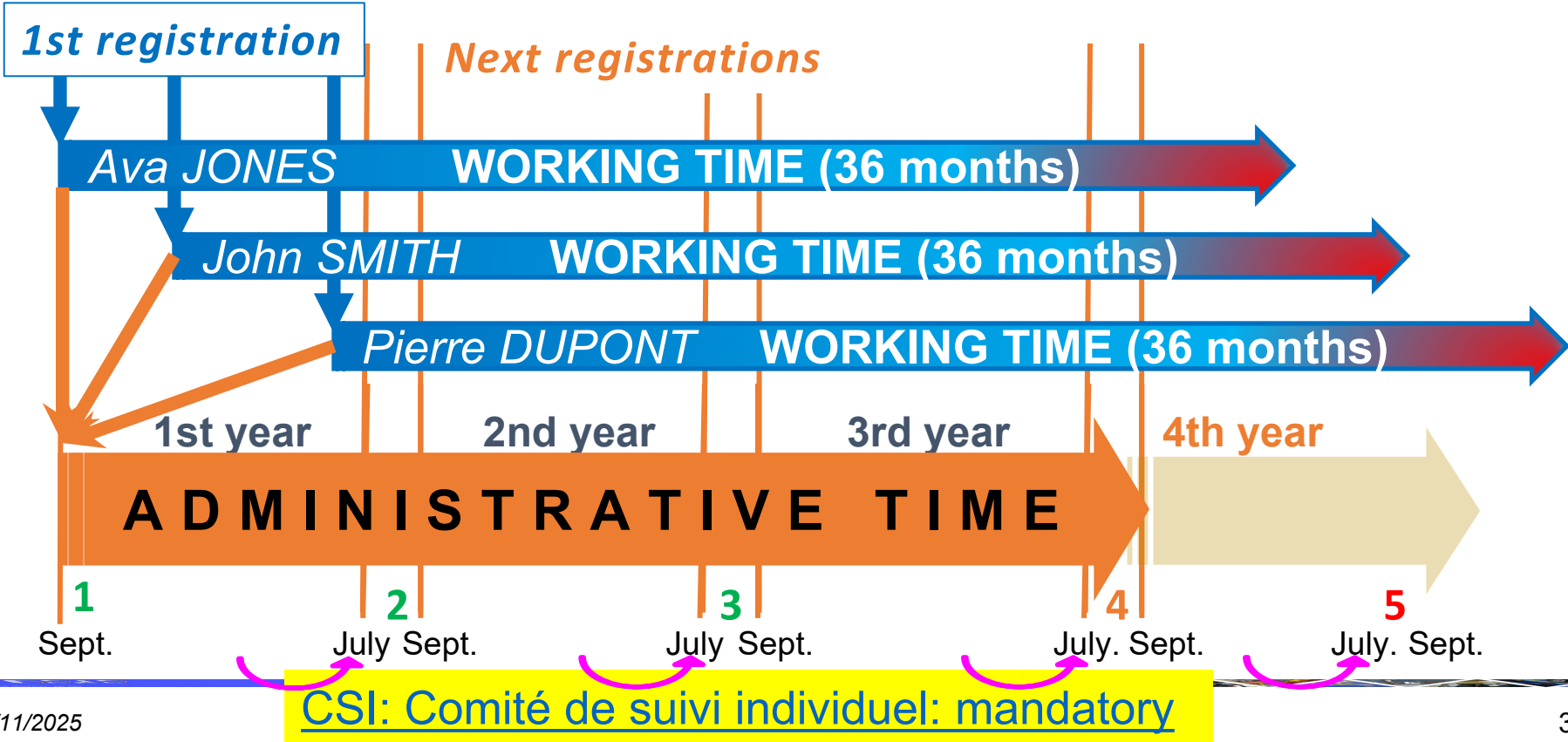
The rules are imposed by the laws: « [Arrêté du 25 mai 2016](#) » modified by « [Arrêté du 26 août 2022](#) » with some specificities from each University and each Doctoral School



8. Key processes

Key periods: Administrative time and working time

The rules are imposed by the laws: « [Arrêté du 25 mai 2016](#) » modified by « [Arrêté du 26 août 2022](#) » with some specificities from each University and each Doctoral School





8. Key processes



Registration and defence?

End of the 1st year (June-July):

« Comité de Suivi Individuel (CSI) du doctorant » (to be held before July)



- **MANDATORY** for pursuing the PhD and the registration
- **Two to four reviewers or more** (specific rules on the EDSYS site)
- Provide *positive* or *negative* recommendations to **be allowed for the next year**

Complete the registration for the 2nd year (on Adum in June-July)

End of the 2nd year:

« Comité de suivi individuel du doctorant » (as in the first year)



- *Complete the registration for the next year (on Adum in June-July)*

8. Key processes

Registration and defence?



End of the 3rd year:

Toward the PhD Defence:

- Manuscript, reviewers, PhD Committee, trainings, publications.
- ***Start with the procedure of the PhD defence***



8. Key processes

Registration and defence?



End of the 3rd year:

Toward the PhD Defence:

- Manuscript, reviewers, PhD Committee, trainings, publications.
- ***Start with the procedure of the PhD defence (at least 3 months before the defence)***



8. Key processes

Registration and defence?



End of the 3rd year:

Toward the PhD Defence:

- Manuscript, reviewers, PhD Committee, trainings, publications.
- **Start with the procedure of the PhD defence** (at least 3 months before the defence)



Ask for extension for a 4th year or more:

- Interview with [Comité de suivi individuel du doctorant](#) (Mandatory)
- Interview with [EDSYS steering committee](#) (you and your advisor(s)) (September)
- **Conditions :** Grant extension, state of manuscript, reviewers, working plan, etc
- Some cases are reviewed by the University of Toulouse's Doctoral Policy Council, especially if additional funding is required.





9. Trainings

A total of at least 100 hours during the PhD

Including:



Mandatory training



[Detailed page on EDSYS website](#)



[Detailed page on EDSYS website](#)



[Detailed page on EDSYS website](#)



For more details:
[Refer to training Syllabus on EDSYS website](#)

Ethics of Research and Scientific Integrity – at least 6 hours (National obligation by law)

- One training covering both topics, or two independent trainings
- Where to find courses?
 - Favor the 1-day training by the *École des Docteurs* (covers both topics)

Scientific courses – at least 20 hours

- Where to find courses? Among others:
 - Research courses (Master level)
 - Summer schools
 - EDSYS courses
 - Courses offered by other doctoral schools

Professionalizing courses – at least 20 hours

- Topics: teaching, scientific vulgarization, managing skills, after the thesis, etc.
- Where to find courses? Among others:
 - Many courses proposed by the *École des Docteurs* on ADUM
- **For students which have a training mission** (DCE, vacataires, etc.)
 - The mandatory 20 hours must fall in the **Pedagogic training** category



Language training: English – at least 20 hours

- Where to find courses? Among others:
 - 1 course paid for by EDSYS in the *École des Docteurs* catalogue
- Exemption possible for native speakers

Language training: French as a Foreign Language – at least 20 hours

- **Only for students which are not from a French native speaking country**
- Where to find courses? Among others:
 - 1 course paid for by EDSYS in the *École des Docteurs* catalogue



9. Trainings



Mandatory training ([Refer to training Syllabus on EDSYS website](#))



Exemptions

- Some specific situations allow for exemptions regarding a category
 - Exemption for a training category only removes the obligation to follow this kind of course, it does not reduce the total of 100 h
- No exemption of any kind for the **Ethics of Research and Scientific Integrity** and the **Scientific** categories
- English (resp. French) language exemption
 - For PhD students with a C1 level in English (resp. French)
 - For PhD students who studied for 1 year in a English (resp. French)-speaking country
- **All exemptions must be explicitly registered in your ADUM profile**
 - If you are eligible to an exemption explicitly listed above, you must register it on ADUM (follow procedure on EDSYS website)
 - For motives not listed above, if you think you should be exempted from a specific category of training, you need to contact the training supervisor





9. Trainings

Mandatory training ([Refer to training Syllabus on EDSYS website](#))



Additional information

- **You don't have to pay for courses. Courses are paid for by:**
 - Research team or laboratory for summer school, MOOCs, etc.
 - EDSYS for the *École des Docteurs* courses
- **MOOCs**
 - Require a pre-approbation by the training supervisor
 - Need a completion certificate to be validated (**no screenshots!**)
 - No MOOC for language training except if duly motivated
- **Teaching valorization**
 - If you teach at least 50h during your PhD, EDSYS can validate 20h of professionalizing training (on demand; once only)
- **What if I have any doubt about a course?**
 - First consult the EDSYS website
 - If still no answer, send an e-mail to the training supervisor
- **Try to do as much training as possible during the first two years**
 - You'll have plenty to do on your last year!



10. More information: EDSYS organisation



10. More information: EDSYS organisation

EDSYS Council

once or twice / year

According to arrêtés 25 May 2016
and 26 August 2022

Among members:

- 5 representatives of PhD students • *EDSYS policies*





10. More information: EDSYS organisation

EDSYS Council

once or twice / year

According to arrêtés 25 May 2016
and 26 August 2022

Among members:

- 5 representatives of PhD students
- EDSYS policies



Executive Committee

4 to 8 / year

- Representatives of research teams
- 2 representatives of PhD students
- Management board
- Secretary
- EDSYS grants
- Training syllabus
- International mobility
- PhD follow-up protocol



10. More information: EDSYS organisation

EDSYS Council

once or twice / year

According to arrêtés 25 May 2016
and 26 August 2022

Among members:

- 5 representatives of PhD students
- EDSYS policies



Executive Committee

4 to 8 / year

- Representatives of research teams
- 2 representatives of PhD students
- Management board
- Secretary
- EDSYS grants
- Training syllabus
- International mobility
- PhD follow-up protocol

Steering Committee

« once / week »

- Management board
- Secretary
- Management
- (Re)admissions
- Defense
- Follow-up interviews
- And many other demands/obligations



10. More information: representative students

Elected representative students



10. More information: representative students

Elected representative students

Who and how many?

- 5 PhD students from EDSYS
- ELECTED by PhD Students in EDSYS
- Only 2 active representatives for the time being



10. More information: representative students

Elected representative students

Who and how many?

- 5 PhD students from EDSYS
- ELECTED by PhD Students in EDSYS
- Only 2 active representatives for the time being

To do what?

- **To make the link between all PhD students and EDSYS staff / committee / other councils**
- **To centralize the remarks / concerns / problems** (administrative formalities, Adum, trainings, etc.)
- **To disseminate / explain information** about EDSYS to other PhD students (decisions resulting from the EDSYS meetings)
- **To help and to represent PhD students in difficulty**,
those who prefer not to contact directly the ED,
or who wish to remain anonymous



10. More information: representative students

What does the law say?

› Article 9

Arrêté du 25 mai 2016 → Modifié par Arrêté du 26 août 2022 - art. 7

Le conseil de l'école doctorale adopte le programme d'actions de l'école doctorale. Il gère, par ses délibérations, les affaires qui relèvent de l'école doctorale.

Le conseil comprend de douze à vingt-six membres. Soixante pour cent de ses membres sont des représentants des établissements, des unités de recherche concernées, dont au moins deux représentants des personnels ingénieurs, administratifs ou techniciens.

Il est complété, à hauteur de 20 % du total des membres du conseil, arrondi s'il y a lieu à l'unité inférieure, par des doctorants élus parmi et par les doctorants inscrits à l'école doctorale ; et pour le reste, sur proposition des membres du conseil de l'école doctorale, par des membres extérieurs à l'école doctorale choisis parmi les personnalités qualifiées, dans les domaines scientifiques et dans les secteurs socio-économiques ou culturels concernés.

Sa composition doit permettre une représentation équilibrée des femmes et des hommes. Les règles relatives à l'élection et à la nomination des membres du conseil sont définies suivant des modalités adoptées par le conseil d'administration de l'établissement ou des établissements concernés par l'accréditation.



10. More information: representative students

Who are we?

- Jules GOMEL (ISAE-SUPAERO) jules.gomel@isae-superaero.fr
- Sébastien GRAND (IMT-Albi) Sebastien,grand@mines-albi.fr

How can we help?



10. More information: representative students

Who are we?

- Jules GOMEL (ISAE-SUPAERO) jules.gomel@isae-supaero.fr
- Sébastien GRAND (IMT-Albi) Sebastien,grand@mines-albi.fr

How can we help?

- **Transmit your voice to EDSYS**
 - For any subject concerning ED life.
 - example : changes in the training catalogue.



10. More information: representative students

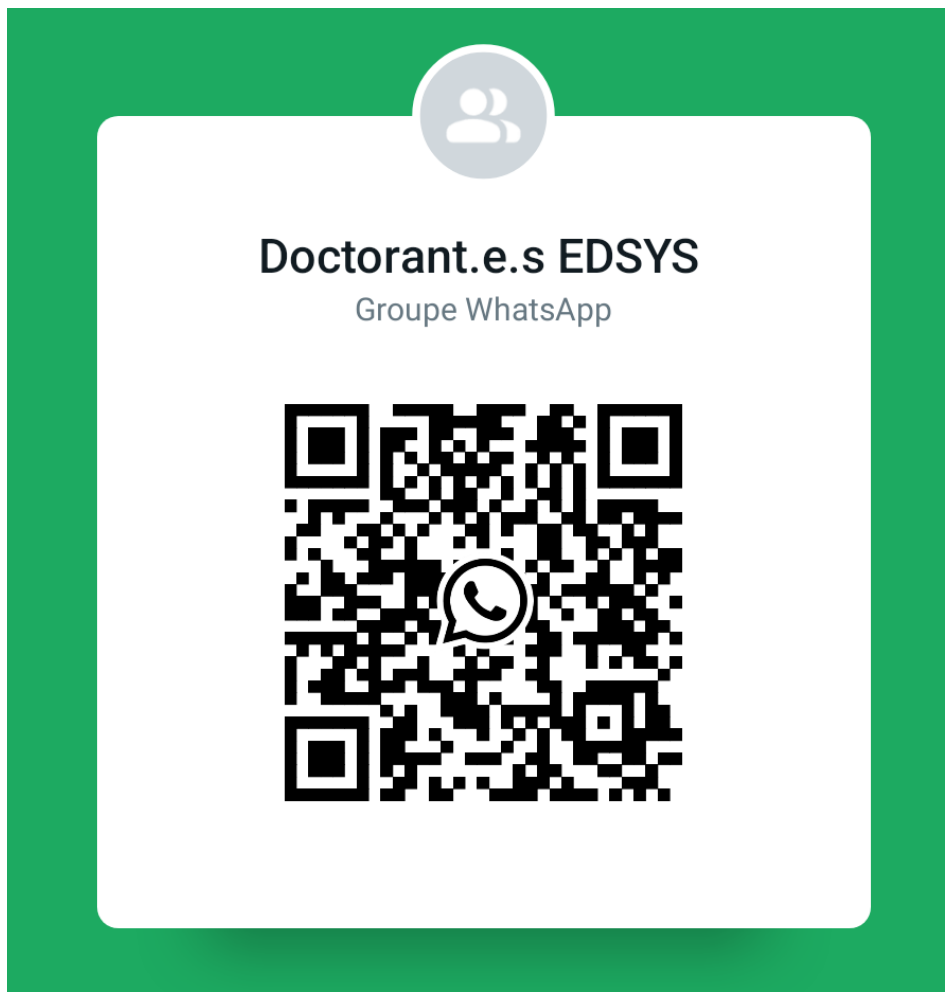
Who are we?

- Jules GOMEL (ISAE-SUPAERO) jules.gomel@isae-supaero.fr
- Sébastien GRAND (IMT-Albi) Sebastien,grand@mines-albi.fr

How can we help?

- **Transmit your voice to EDSYS**
 - For any subject concerning ED life.
 - example : changes in the training catalogue.
- **Decrypt EDSYS voice to you *without replacing it***
 - For most of the procedures.
 - example : mobility grant, reinscription, CSI, PhD defence, training hours.

Join us!



We are also looking for new representatives



10. More information about EDSYS

L'ECOLE DOCTORALE

- Présentation
- Domaines scientifiques
- Unités de recherche
- HDR
- Contacts et acces
- Propositions de sujets de thèse
- Prix de thèse

LA THESE

- Faire une thèse
- Procédure INSCRIPTION
- Procédure REINSCRIPTION
- Procédure SOUTENANCE
- Comité de suivi
- Aide a la mobilité
- DCE - ATER

FORMATIONS

- Présentation
- Formation générale
- Formation en langues
- Formation scientifique
- Actualités
- Calendrier
- Historique



Any question?



Check website:

<https://www.adum.fr/as/ed/edsys>



CONTACT

ÉCOLE DOCTORALE SYSTÈMES

**Maison de la Recherche
et de la Valorisation (MRV)**

118 route de Narbonne
31062 Toulouse Cedex 9

Contact : Madame Maylis FOURNIER

☎ : 05 62 25 00 66

@ : edsys@laas.fr

Ouvert au public : (horaires en cours de mise
à jour)



10. More information about EDSYS

L'ECOLE DOCTORALE

- Présentation
- Domaines scientifiques
- Unités de recherche
- HDR
- Contacts et acces
- Propositions de sujets de thèse
- Prix de thèse

LA THESE

- Faire une thèse
- Procédure INSCRIPTION
- Procédure REINSCRIPTION
- Procédure SOUTENANCE
- Comité de suivi
- Aide a la mobilité
- DCE - ATER

FORMATIONS

- Présentation
- Formation générale
- Formation en langues
- Formation scientifique
- Actualités
- Calendrier
- Historique



Any question?



Check website:

<https://www.adum.fr/as/ed/edsys>



CONTACT

ÉCOLE DOCTORALE SYSTÈMES

Maison de la Recherche
et de la Valorisation (MRV)
118 route de Narbonne
31062 Toulouse Cedex 9

Contact : Madame Maylis FOURNIER

☎ : 05 62 25 00 66

@ : edsys@laas.fr

Ouvert au public : (horaires en cours de mise à jour)



10. More information about EDSYS

L'ECOLE DOCTORALE

- Présentation
- Domaines scientifiques
- Unités de recherche
- HDR
- Contacts et acces
- Propositions de sujets de thèse
- Prix de thèse

LA THESE

- Faire une thèse
- Procédure INSCRIPTION
- Procédure REINSCRIPTION
- Procédure SOUTENANCE
- Comité de suivi
- Aide a la mobilité
- DCE - ATER

FORMATIONS

- Présentation
- Formation générale
- Formation en langues
- Formation scientifique
- Actualités
- Calendrier
- Historique



Any question?



Check website:

<https://www.adum.fr/as/ed/edsys>



CONTACT

ÉCOLE DOCTORALE SYSTÈMES

Maison de la Recherche
et de la Valorisation (MRV)
118 route de Narbonne
31062 Toulouse Cedex 9

Contact : Madame Maylis FOURNIER

☎ : 05 62 25 00 66
@ : edsys@laas.fr

Ouvert au public : (horaires en cours de mise à jour)



10. More information about EDSYS

L'ECOLE DOCTORALE

- Présentation
- Domaines scientifiques
- Unités de recherche
- HDR
- Contacts et acces
- Propositions de sujets de thèse
- Prix de thèse

LA THESE

- Faire une thèse
- Procédure INSCRIPTION
- Procédure REINSCRIPTION
- Procédure SOUTENANCE
- Comité de suivi
- Aide a la mobilité
- DCE - ATER

FORMATIONS

- Présentation
- Formation générale
- Formation en langues
- Formation scientifique
- Actualités
- Calendrier
- Historique



Any question?



Check website:

<https://www.adum.fr/as/ed/edsys>



Contact: edsys@laas.fr



CONTACT

ÉCOLE DOCTORALE SYSTÈMES

Maison de la Recherche
et de la Valorisation (MRV)
118 route de Narbonne
31062 Toulouse Cedex 9

Contact : Madame Maylis FOURNIER

☎ : 05 62 25 00 66

@ : edsys@laas.fr

Ouvert au public : (horaires en cours de mise à jour)

10. More information: Useful Links

1. **EDSYS:** <https://www.adum.fr/as/ed/edsys>
2. **Arrêté du 25 mai 2016** and **Arrêté du 26 août 2022** fixant le cadre national de la formation doctorale et les modalités conduisant à la délivrance du diplôme national de doctorat
3. **Université de Toulouse:** doctorat <https://doctorat.univ-toulouse.fr>
4. **Ecole des Docteurs de Toulouse (EDT):** <https://doctorat.univ-toulouse.fr/presentation-ecole-des-docteurs-de-toulouse-EDT>
5. **Écoles doctorales du site :** <https://doctorat.univ-toulouse.fr/les-ecoles-doctorales>
6. **Promotion du doctorat**
 - ANDES (Association Nationale des Docteurs) : <https://andes.asso.fr/>
 - DOCPRO : <https://www.mydocpro.org/fr>
7. **Compétences**
 - [Fiche RNCP du doctorat](#) (13 pages)
 - Vue Synthétique : <https://www.mydocpro.org/fr>
 - Site général du RNCP : <https://www.data.gouv.fr/fr/datasets/repertoire-national-des-certifications-professionnelles-et-repertoire-specifique/>
8. **Insertions sur le site toulousain :** <https://doctorat.univ-toulouse.fr/observatoire-du-doctorat>
9. **SSE (SIMPPS) :** [service médical et social dédié aux étudiants](#)
10. **Welcome Desk de l'Université de Toulouse:** <https://welcomedesk.univ-toulouse.fr/>

Conclusion

Did this presentation help you, is it clearer (*short poll*)?

A. Not at all

B. A little

C. A lot



Conclusion

Did this presentation help you, is it clearer (*short poll*)?

A. Not at all

B. A little

C. A lot



**And now:
Any question?**